

**MINUTES**  
**OF**  
**PUTNAM COUNTY COMMISSION**  
**JUNE 27, 2022**

**Prepared by:**

**Wayne Nabors  
Putnam County Clerk  
121 S Dixie Avenue  
Cookeville, TN 38501**

**STATE OF TENNESSEE**

**COUNTY OF PUTNAM**

**BE IT REMEMBERED:** that on June 27, 2022 there was a regular meeting of the Putnam County Board of Commissioners.

There were present and presiding, the Chairman Mike Atwood, and the County Clerk, Wayne Nabors.

Putnam County Sheriff's Department Major Jim Eldridge called the meeting to order.

Commissioner Joe Iwanyszyn led the Invocation.

The Chairman, Mike Atwood recognized Commissioner Kim Bradford to lead the Pledge to the Flag of the United States of America.

The Chairman asked the Commissioners to signify their presence at the meeting and the following were present:

**PRESENT:**

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

**ABSENT:**

Jimmy Neal

The Clerk announced that twenty-three (23) were present and one (1) absent. Therefore, the Clerk declared a quorum.

**MOTION RE: AMEND THE AGENDA TO ADD ITEM D UNDER 8. NEW BUSINESS & ACTION THEREON BY THE BOARD \*SEE AGENDA\* (PCSO) – AMERIMED RESOLUTION\***

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded to amend the Agenda to add Item D under 8. New Business & Action thereon by the board \*See Agenda\* (PCSO) – Amerimed Resolution\*

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: APPROVE THE AGENDA AS AMENDED**

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve the Agenda as amended of the June 27, 2022 Meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

# **PUTNAM COUNTY BOARD OF COMMISSIONERS**

## **MEETING WILL BE HELD AT THE COURTHOUSE**

**Regular Monthly Session  
Monday, June 27, 2022**

**Presiding: Honorable Mike Atwood  
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 10*
- 3. Pledge to the Flag of the United States of America** *District 10*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    1. Planning Committee
    2. Fiscal Review Committee
    3. Nominating Committee
  - B. Report of Special Committees**
  - C. Other Unfinished Business**
- 8. New Business and Action Thereon by the Board**
  - A. Report of Standing Committees**
    - 1. Planning Committee**
      - a. Recommends approval of the removal of requested section of Rex Pearson Road from the Official County Road Map.
      - b. Recommends approval to set speed limits for the following county road:  
Cane Creek Road 35 mph
      - c. Recommends approval of the list of vehicles/equipment to be sold via Internet/Public Auction for the Sheriff's Department as follows:  
2019 Dodge Ram VIN#1C6RR7ST3KS532869  
2017 Ford Explorer VIN#1FM5K8AR0HGC79079  
1992 Ford F800 VIN# 1FDXK84A3NVA28875  
2006 FORD E350 VIN#1FDSE35L26DA50216  
2008 US TOWER RMTU480BT0200821T  
2015 Felling Trailers 5FTGE1622F2002656

Cradlepoint IBR600LE  
Digital Ally FF00-00C4  
Digital Ally Miscellaneous Cameras and Parts  
Cisco JMX0650J21J  
Cisco FHK12392ALP  
Cisco FHK120925JN  
Cisco JMX1314Z0NT  
Cisco JMX1720ZO7F  
Actelis A1225034730  
Ubiquiti F09FC20A9DF3  
Ubiquiti 802AA89FB2C4  
Ubiquiti F09FC2684C44  
Ubiquiti 802AA8DCD191  
Ubiquiti 802AA81C9FAF  
Ubiquiti 802AA81E8D32  
Ubiquiti 802AA81E8E70  
Ubiquiti F09FC2DFDBF3  
Ubiquiti 802AA8DCCD14  
Ubiquiti 802AA8DCCAA7  
Sony 1450980  
Sony 1450896  
Sony 1450891

- d. Recommends approval for the Sheriff's Department to apply for grant in the amount of \$ 105,000 for mental transport and the associated Amerimed resolution.

## **2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the Solid Waste Fund.
- c. Recommends approval of budget amendments to the American Rescue Plan Fund.
- d. Recommends approval of budget amendments to the Capital Projects Fund.
- e. Recommends approval of budget amendments to the Road Department Fund.
- f. Recommends approval of budget amendments to the General Purpose School Fund.
- g. Recommends approval of budget amendments to the School Nutrition Fund.
- h. Recommends approval for the Putnam County Emergency Services to write off uncollectable debt in the amount of \$682,408.30.
- i. Recommends approval for the Solid Waste Department to write off uncollectable debt in the amount of \$809.27.
- j. Consider the joint purchase with the City of Cookeville, Map 64, parcel 71, 3429 Lee Seminary Rd, known as the Vernon Wilson property which joins the Highland's Industrial Park.
- k. Recommends approval of a resolution required by the state to receive CDBG Grant for a fire truck.

- I. Recommends approval of the consideration of GASB34 amendments, as well as any clean up amendments in order to properly close out the fiscal year. (Hand delivered Monday Night)

### **3. Nominating Committee**

### **B. Report of Special Committees**

### **C. Resolutions**

### **D. Election of Notaries**

### **E. Other New Business**

- a. Ratification of Randy Porter's reappointments to the Insurance Committee for 2 year terms expiring May 2024 as follows:

Chris Cassetty  
Tommy Copeland  
Ben Rodgers

- b. Hear from Mayor Porter with an update on ARP funds and projects.

### **9. Announcements and Statements**

### **10. Adjourn**

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING**

Commissioner Andrew Donadio moved and Commissioner Jim Martin seconded the motion to approve the Minutes of the May 16, 2022 Meeting.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES:**

**PLANNING COMMITTEE:** No unfinished business.

**FISCAL REVIEW COMMITTEE:** No unfinished business.

**NOMINATING COMMITTEE:** No unfinished business.

**REPORT OF SPECIAL COMMITTEES:** None

**OTHER UNFINISHED BUSINESS:** None

**NEW BUSINESS AND ACTION THEREON BY THE BOARD**

**REPORT OF STANDING COMMITTEES**

**PLANNING COMMITTEE:**

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS TO CONSIDER  
RECOMMENDATIONS FROM THE ROAD COMMITTEE REGARDING REX  
PEARSON ROAD**

Commissioner Kathy Dunn moved and Commissioner Theresa Tayes seconded the motion to consider recommendations from the road committee regarding Rex Pearson Road.

(SEE ATTACHED)

We, the undersigned property owner(s) do hereby request that the Putnam County Board of County Commissioners take the necessary actions to remove the following portion of road(s) from the official County Road list and map, and otherwise remove the status of a Putnam County maintained portion of road to the status of private road.

Number of Households: . 1

**Recommended by: Randy Jones, Putnam County Road Supervisor**

Randy Jones

<https://outlook.office365.com/mail/Inbox/Id/AAQkADJIYmNkZDczLWNiZDYtNDliMS05YTMylWFmMjZkYzUzYmE0NQAQAMlu7K2%2BqJpLi8crrrh8k3...> 1/2



The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS TO CONSIDER  
RECOMMENDATIONS FROM THE ROAD COMMITTEE REGARDING CANE  
CREEK ROAD SPEED LIMIT 35MPH**

Commissioner Kathy Dunn moved and Commissioner Dale Moss seconded the motion to consider recommendations from the road committee regarding Cane Creek Road speed limit 35mph.

(SEE ATTACHED)

TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE

PUTNAM COUNTY PLANNING COMMITTEE

RE: REQUEST FOR SPEED LIMIT REVIEW

DATE: 6-1-2022

We, the undersigned property owners, residing on said road (Must be 18 years of age or older and only one signature per residence) of the CANE CREEK (Road) Lane, Other) do hereby request the Speed Limit Committee review traffic conditions on our road between BURGESS FALLS (Road) Lane, Other) and LEE SEMINARY (Road) Lane, Other) and feel there is sufficient traffic congestion to warrant speed limit reduction below 55 MPH.

Note: For consideration, this petition must be signed by 75% of the addresses on said road.

Reason for changing speed limit: TRAFFIC, YOUNG CHILDREN, LARGER TRUCK  
TRAFFIC, NO SIDEWALKS, SPEEDERS

SIGNATURE

ADDRESS

TELEPHONE

<u>Bob Fisher</u>	<u>2650 Cane Creek Rd</u>	
<u>Ruby Fisher</u>	<u>"</u>	
<u>Barbara W. Wofford</u>	<u>2705 Cane Creek Rd</u>	
<u>Jim Wofford</u>	<u>2705 " "</u>	
<u>Janice Gentry</u>	<u>2737 Cane Creek Rd.</u>	
<u>Steve Gentry</u>	<u>" " " "</u>	
<u>Sam Carney</u>	<u>2814 Cane Creek Rd</u>	
<u>Andy Fisher</u>	<u>2851 Cane Creek Rd</u>	
<u>Rikki Little</u>	<u>2615 Cane Creek Rd.</u>	
<u>Stella</u>	<u>2563 Cane Creek Rd</u>	
<u>Martha Little</u>	<u>" " " "</u>	
<u>Ann Smith</u>	<u>2485 Cane Creek Rd</u>	
<u>Sharon Tompkins</u>	<u>2390 Cane Creek Rd</u>	
<u>Darryl Dyer</u>	<u>2386 Cane Creek Rd</u>	
<u>Sharon R. Dyer</u>	<u>2386 Cane Creek Rd.</u>	
<u>Sharon Thompson</u>	<u>2368 Cane Creek Rd.</u>	
<u>Corey Wells</u>	<u>2463 Cane Creek Rd.</u>	
<u>Mike Wells</u>	<u>2641 Cane Creek Rd</u>	
<u>Marlene Wells</u>	<u>2641 Cane Creek Rd</u>	
<u>McGee Patel</u>	<u>2679 Cane Creek Rd</u>	
<u>1314 ADAMS ST. PATER</u>	<u>2679 Cane Creek Rd</u>	
<u>Tiffany Mathis</u>	<u>1800 Cane Creek Rd</u>	

TO: CHAIRMAN OF THE SPEED LIMIT STUDY COMMITTEE

PUTNAM COUNTY PLANNING COMMITTEE

RE: REQUEST FOR SPEED LIMIT REVIEW

DATE: 6-2-2022

We, the undersigned property owners, residing on said road (Must be 18 years of age or older and only one signature per residence) of the CANE CREEK (Road, Lane, Other) do hereby request the Speed Limit Committee review traffic conditions on our road between BURGESS FALLS (Road, Lane, Other) and LEE SEMINARY (Road, Lane, Other) and feel there is sufficient traffic congestion to warrant speed limit reduction below 55 MPH.

Note: For consideration, this petition must be signed by 75% of the addresses on said road.

Reason for changing speed limit: TRAFFIC, YOUNG CHILDREN, LARGER TRUCK  
TRAFFIC, NO SIDEWALKS, SPEEDERS

SIGNATURE

ADDRESS

TELEPHONE

Charlatti Elaine Seal	1840 Cane Creek Rd.	931-265-0340
Jason Palmer	1899 Cane Creek Rd	931-260-5901
Charm Doherty	2120 Cane Creek Rd	
Steph Miller	2010 Cane Creek Rd.	931-319-2524
David E. Selman	" " " "	931-260-5809
Geary Stewart	2030 " " "	931-544-3650
George Stewart	" " " "	"
Ray H	1899 " " "	931-252-0178
HOTMAN (RAY)	1901 " " "	"
Shane Patton	2232(E) Cane Creek Rd	
Tommy Scott	2232 Cane Creek Rd (D)	
Dustin Simpson	2232 Cane Creek Rd (LA)	
Michael Seal	1840 Cane Creek Rd	931-265-0340
Erin	1820 Cane Creek Rd	
Emily Selving	1950 Cane Creek Rd	931-529-5711
Rita Stapp	2663 CANE CREEK Rd.	931-262-9456
David Stapp	2663 CANE Creek Rd	
Ron Hendrix	2547 Cane Creek Rd	
Jeanette Memest	2547 Cane Creek Rd	
Theresa T. H. H.	2248 Cane Creek Rd	
Sharon Selving	1950 Cane Cr. Rd	

Address	Street	Last Name	First Names	Note
1840	Cane Creek Rd	Seal	Charlotte	
1899	Cane Creek Rd	Palmer	Jason	
2120	Cane Creek Rd	Boswell	Charles D	
2010	Cane Creek Rd	Tollison	Pamela Ellison	
2030	Cane Creek Rd	Stewart	Grady	
1901	Cane Creek Rd	Holman	Jackie, Ray	25 Residential Trailer Park Lots
2232	Cane Creek Rd	Denny (A)	Michelle	
2232	Cane Creek Rd	Letts (D), Gubics (D)	Breanna, Faith	1 Residential Trailer Park Lot
2232	Cane Creek Rd	Ballard (E)	Christopher, Brian	1 Residential Trailer Park Lot
2232	Cane Creek Rd	Hoggs (C), Duncan (C)	Misty, Abbygail	1 Residential Trailer Park Lot
1840	Cane Creek Rd	Seal	Michael	1 Residential Trailer Park Lot
1820	Cane Creek Rd	Mathis	Christopher E, Tiffanny	
1950	Cane Creek Rd	Stebing	Emily B, Shawn R	
2663	Cane Creek Rd	Strope	David, Rita	
2547	Cane Creek Rd	Genest	Jeanette M, Ronald G	
2249	Cane Creek Rd	White	Paul, MARGARET SUE	
2650	Cane Creek Rd	Fisher	Bobby Joe, Ruby	
2705	Cane Creek Rd	Dobbs	ZINA L, BARBARA J	
2737	Cane Creek Rd	Gentry	JERE M, JANICE E	
2814	Cane Creek Rd	Baker Ewing	Nicolette J, Deven T	
2851	Cane Creek Rd	Franklin	Charles R	
2615	Cane Creek Rd	Little	Vicki C	
2563	Cane Creek Rd	White	Dawn, Stephen R	
2485	Cane Creek Rd	Sherrell	Billy W, Helen J	
2390	Cane Creek Rd	Thompkins	Andrew G, Tracey M	
2386	Cane Creek Rd	Dyer	Gary R, Sharon R	
2308	Cane Creek Rd	Thomas	Breanna M, Kayla M	
2463	Cane Creek Rd	Webb	Casey L, Steven	
2641	Cane Creek Rd	Counts	MARCIE A, STEPHEN L	
2679	Cane Creek Rd	Patel	BHADRESH, MINABEN	

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL OF THE LIST OF VEHICLES/EQUIPMENT TO BE SOLD VIA INTERNET/PUBLIC AUCTION FOR THE SHERIFF'S DEPARTMENT AS FOLLOWS:**

**2019 DODGE RAM VIN # 1C6RR7ST3KS532869  
2017 FORD EXPLORER VIN # 1FM5K8AR0HGC79072  
1992 FORD F800 VIN # 1FDXK84A3NVA28875  
2006 FORD E350 VIN # 1FDSE35L26DA50216  
2008 US TOWER RMTU480BT0200821T  
2015 FELLING TRAILER 5FTGE1622F2002656  
CRADLEPOINT 1BR600LE  
DIGITAL ALLY FF00-00C4  
DIGITAL ALLY MISCELLANEOUS CAMERAS AND PARTS  
CISCO JMX0650J21J  
CISCO FHK12392ALP  
CISCO FHK120925JN  
CISCO JMX1314Z0NT  
CISCO JMX1720ZO7F  
ACTELIS A1225034730  
UBIQUITI F09FC20A9DF3  
UBIQUITI 802AA89FB2C4  
UBIQUITI F09FC2684C44  
UBIQUITI 802AA8DCD191  
UBIQUITI 802AA81C9FAF  
UBIQUITI 802AA81E8D32  
UBIQUITI 802AA81E8E70  
UBIQUITI F09FC2DFDBF3  
UBIQUITI 802AA8DCCD14  
UBIQUITI 802AA8DCCAA7  
SONY 1450980  
SONY 1450896  
SONY 1450891**

Commissioner Kathy Dunn moved and Commissioner Kim Bradford seconded the motion to approve the list of vehicles/equipment to be sold via Internet/Public Auction for the Sheriff's department as follows:

2019 DODGE RAM VIN # 1C6RR7ST3KS532869  
2017 FORD EXPLORER VIN # 1FM5K8AR0HGC79072  
1992 FORD F800 VIN # 1FDXK84A3NVA28875  
2006 FORD E350 VIN # 1FDSE35L26DA50216  
2008 US TOWER RMTU480BT0200821T  
2015 FELLING TRAILER 5FTGE1622F2002656  
CRADLEPOINT 1BR600LE  
DIGITAL ALLY FF00-00C4  
DIGITAL ALLY MISCELLANEOUS CAMERAS AND PARTS  
CISCO JMX0650J21J  
CISCO FHK12392ALP  
CISCO FHK120925JN  
CISCO JMX1314Z0NT  
CISCO JMX1720Z07F  
ACTELIS A1225034730  
UBIQUITI F09FC20A9DF3  
UBIQUITI 802AA89FB2C4  
UBIQUITI F09FC2684C44  
UBIQUITI 802AA8DCD191  
UBIQUITI 802AA81C9FAF  
UBIQUITI 802AA81E8D32  
UBIQUITI 802AA81E8E70  
UBIQUITI F09FC2DFDBF3  
UBIQUITI 802AA8DCCD14  
UBIQUITI 802AA8DCCAA7  
SONY 1450980  
SONY 1450896  
SONY 1450891

(SEE ATTACHED)



**Putnam County Justice Center**  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**June 1, 2022**

**Putnam County Sheriff's Office requests to declare the following assets as surplus items to be sold via internet public auction or disposed of through the insurance process.**

VIN / SERIAL #	YEAR	MAKE	MODEL
1C6RR7ST3KS532869	2019	DODGE	RAM (TOTALED)
1FM5K8AR0HGC79072	2017	FORD	EXPLORER (TOTALED)
1FDXK84A3NVA28875	1992	FORD	F800
1FDSE35L26DA50216	2006	FORD	E350
RMTU480BT0200821T	2008	US TOWER	RMTU480MPDLGO
5FTGE1622F2002656	2015	FELLING TRAILERS	FT-10
31 VARIOUS	UNK	CRADLEPOINT	IBR600LE
FF00-00C4	UNK	DIGITAL ALLY	FIRST VU HD
30 MISCELLANEOUS	UNK	DIGITAL ALLY	CAMERAS & PARTS
JMX0650J21J		CISCO	1700 SERIES
FHK12392ALP		CISCO	1800 SERIES
FHK120925JN		CISCO	1840 SERIES
JMX1314Z0NT		CISCO	ASA 5505
JMX1720Z07F		CISCO	ASA 5506
A1225034730		ACTELIS	ML638
F09FC20A9DF3		UBIQUITI	EDGE 16XG
802AA89FB2C4		UBIQUITI	24 LITE
F09FC2684C44		UBIQUITI	24 500W
802AA8DCD191		UBIQUITI	24 250W
802AA81C9FAF		UBIQUITI	24 250W
802AA81E8D32		UBIQUITI	24 250W
802AA81E8E70		UBIQUITI	24 250W
F09FC2DFDBF3		UBIQUITI	24 250W
802AA8DCCD14		UBIQUITI	24 250W
802AA8DCCAA7		UBIQUITI	24 250W
1450980		SONY	EVI D100
1450896		SONY	EVI D100

1450891

SONY

EVI D100

**Thank you for your consideration,**

A handwritten signature in black ink that reads "Sheriff Eddie Farris". The signature is written in a cursive style with a large, stylized initial 'S'.

**Sheriff Eddie Farris**



The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: THE PLANNING COMMITTEE RECOMMENDS APPROVAL FOR THE SHERIFF'S DEPARTMENT TO APPLY FOR GRANT IN THE AMOUNT OF \$105,000 FOR MENTAL TRANSPORT AND THE ASSOCIATED AMERIMED RESOLUTION**

Commissioner Kathy Dunn moved and Commissioner Cindy Adams seconded the motion to Approve the Sheriff's Department to apply for grant in the amount of \$105,000 for mental transport and the associated Amerimed resolution.

(SEE ATTACHED)



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

Honorable County Commissioners:

Please review the information below which are the grant application funding opportunities that we like to submit applications for during the month of June 2022.

Tennessee Office of Criminal Justice Programs  
Mental Health Transports

Funds being sought: \$105,000.00

Grant has no required match - Funding shall be made available to qualifying local government entities no later than September 30, 2022. When received this funding can be used towards allowable expenditures for the period of July 1, 2022 to June 30, 2023. The funding *can be used retroactively* towards costs the county incurred for transports beginning July 1, 2022.

The purpose of the Mental Health Transport (MHT) program/ Humane Transport of Patients Grant is to provide funding to offset the costs for Sheriff's Offices that:

- 1.3.1 Conduct mental health transports pursuant to Tenn. Code Ann. § 33-6-406; or
- 1.3.2 Designate a secondary transport agent pursuant to Tenn. Code Ann. § 33-6-901.
- 1.3.3 This grant may not be used to pay for the transportation of inmates to or from a jail or workhouse even if the inmate is being transported under §33-6-404.

Thanking you in advance,

Sheriff Eddie Farris

**RESOLUTION REGARDING AMERIMED AS TO REGULATIONS FOR THE  
OPERATION OF AMBULANCE, CONVALASCENT AND INVALID SERVICES IN  
PUTNAM COUNTY**

Under the Provisions of T.C.A. 7-61-103, the governing body of any county may enforce restrictions and regulations for the operation of patient transportation services (ambulance, invalid, convalescent, etc.) inside their county.

Whereas, Putnam County has established the regulations for all new or current ambulance services, convalescent services or invalid transport vehicles operating in Putnam County. As part of these regulations, no service which transports patients on a stretcher shall be exempt from these regulations; and

Whereas, each Service whether convalescent, invalid transport or emergency shall be required to meet all these Regulations; and

Whereas, pursuant to T.C.A. 33-6-901, the Sheriff of a county in Tennessee may designate a "secondary transport agent" for the purpose of transporting mental patients to another county for evaluation or treatment once certified by a physician for such transport pursuant to T.C.A. 33-6-404; and

Whereas, after consultation with the County Mayor as required by T.C.A. 33-6-901, the Sheriff for Putnam County, Tennessee desires to designate Amerimed as a "secondary transport agent" for the purpose of transporting mental patients to another county for evaluation or treatment once certified by a physician for such transport, and is seeking grant funds for such purpose; and

Whereas, it is not required that an ambulance service be designated as a "secondary transport agent" for the transport of mental patients to another county for evaluation or treatment once certified by a physician for such transport; and

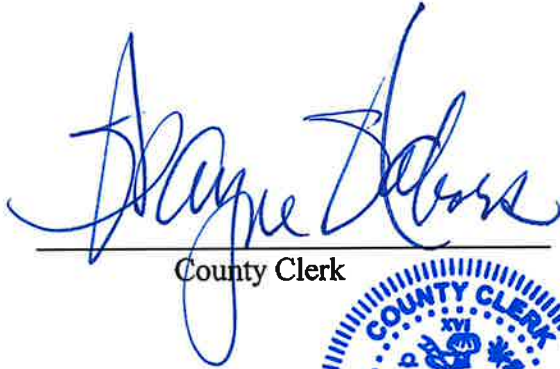
Whereas, out of an abundance of caution, the Sheriff for Putnam County, Tennessee is seeking approval from the Putnam County Commission to proceed with entering into an agreement with Amerimed be designated as a "secondary transport agent" for the transport of mental patients to another county for evaluation or treatment once certified by a physician for such transport, but does not want such designation to run afoul of the regulations for all new or current ambulance services, convalescent services or invalid transport vehicles operating in Putnam County.

NOW, THEREFORE, in consideration of this fact, the Putnam County Commission, being in regular session in the Putnam County Courthouse on the 27th day of June, 2022, hereby resolves:

1. By a two-thirds (2/3) majority, the Commission has adopted the provisions of the foregoing resolution.
2. The Commission approves, as requested by the Sheriff for Putnam County, Tennessee, the designation of Amerimed as a “secondary transport agent” for the purpose of transporting mental patients to another county for evaluation or treatment once certified by a physician for such transport.
3. It is agreed and understood by all parties that Amerimed as a “secondary transportation agent” will not be engaged in “patient transportation services” as defined by the regulations for all new or current ambulance services, convalescent services or invalid transport vehicles operating in Putnam County.
4. The foregoing resolution is premised upon Amerimed’s agreement that it will comply with all of the provisions of T.C.A. 33-6-901, as well as all of the other laws and regulations of the State of Tennessee.
5. It is agreed and understood by all parties that should Amerimed desire to operate as anything other than a “secondary transportation agent” as defined by T.C.A. 33-6-901 and approved by the foregoing resolution, or operate in any other manner in Putnam County, Amerimed will comply with the regulations for all new or current ambulance services, convalescent services or invalid transport vehicles operating in Putnam County.
6. This resolution shall take effect upon the acknowledgment of Amerimed to comply with the components of the foregoing resolution, the general welfare requiring it. The County Mayor in consultation with the County Attorney, is authorized to compose an agreement with Amerimed to effectuate the foregoing resolution. The County Mayor is given the authority to execute said agreement on behalf of Putnam County.

This the 27th day of June, 2022.

ATTEST:

  
\_\_\_\_\_  
County Clerk



APPROVED:

  
\_\_\_\_\_  
County Mayor

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**FISCAL REVIEW COMMITTEE:**

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND**

Commissioner Chris Cassetty moved and Commissioner Adam Johnson seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)

# BUDGET AMENDMENT COUNTY GENERAL FUND

Jun-2

<u>County General Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b><u>54410 Civil Defense</u></b>		
790 Other Equipment		15,000.00
<b><u>County General Revenue</u></b>		
44530 Sale of Equipment	15,000.00	
<i>Request from Rescue Squad to budget money in equipment line from sale of equipment.</i>		
<b><u>55110 Health Department</u></b>		
189 Other Salaries and Wages		4,000.00
<b><u>County General Revenue</u></b>		
47590 Other Federal through State	4,000.00	
<i>Grant funds for the "Dislocated Worker" Grant</i>		
<b><u>54310 Fire Department</u></b>		
140 Salary Supplements		8,200.00
<b><u>County General Revenue</u></b>		
46290 Other Public Safety Grants	8,200.00	
<i>Fire Salary Supplements</i>		
<b><u>53300 General Sessions Court</u></b>		
189 Other Salaries & Wages	2,400.00	
<b><u>53500 Juvenile Court</u></b>		
112 Youth Service Officers		2,400.00
<i>General Sessions (this is a correction to the budget amendment requested last month.)</i>		
<b><u>47401 American Rescue Plan Act Grant#1</u></b>		1,453,646.89
<b><u>49800 Transfer In</u></b>	9,825,987.74	
<b><u>99100 Transfer Out</u></b>		
590		8,372,340.85
<i>ARP Revenue - Salaries</i>		

**52500 County Clerk**

435	Office Supplies		25,000.00
-----	-----------------	--	-----------

**45510 County Clerk Fees**

		25,000.00	
--	--	-----------	--

*See Memo from County Clerk, Wayne Nabors*

**54110 Sheriff's Department**

187	Overtime		20,918.13
-----	----------	--	-----------

**47990 County General Revenue**

	Other Direct Federal Reserve	20,918.13	
--	------------------------------	-----------	--

*See Letter from Sheriff Eddie Farris*

**99100 Transfer Out**

590			250,000.00
-----	--	--	------------

**Fund Balance**

39000		250,000.00	
-------	--	------------	--

*Self Insurance Fund transfer*

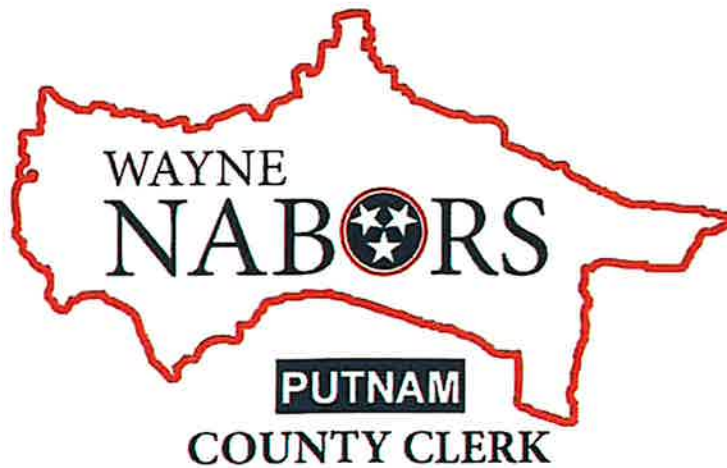
**54900 911**

105	Director		6,490.28
106	Assistant Director		5,626.34
169	Part-time Personnel	12,116.62	
148	Dispatchers	16,000.00	
187	Overtime		16,000.00

*911 Line Item Adjustments for 5 weeks catchup pay*

<b>Total</b>	<b>\$ 10,179,622.49</b>	<b>\$ 10,179,622.49</b>
--------------	-------------------------	-------------------------





**DATE:** June 14, 2022  
**TO:** Fiscal Review Committee – Board of Commissioners  
**SUBJECT:** Budget Item Transfer Request – June 2022 Meeting

**Please allow this to serve as my request to transfer the following:**

**Budget Amendment For Postage – To offset the July 1, 2022 Postage Increase As Follows:**

**Transfer \$25,000 – FROM: #45510 County Clerk Fees  
TO: 52500-435 Office Supplies**

**Thank You.....**

A handwritten signature in blue ink that reads "Wayne Nabors".

**Wayne Nabors  
County Clerk**



Putnam County Justice Center  
421 East Spring Street • Cookeville, TN 38501  
Phone: 931.528.8484 • Fax: 931.528.7043

**DATE: June 8, 2022**

**TO: Fiscal Review Committee - Honorable County Commissioners**

**SUBJECT: Budget Item Transfer Requests**

**Please allow this to serve as my request to transfer the following monies:**

**Transfer a total of \$20,918.13 from 101 – 47990 Other Direct Federal Revenue to line item 101 – 54110 – 187 Overtime Pay. This is a transfer of monies received for overtime reimbursements to the Sheriff's Office by federal agencies over the preceding annual quarter.**

**Thanking you in advance,**

*Sheriff Eddie Farris*

**Sheriff Eddie Farris**

## Putnam County 911

700 County Services Dr  
Cookeville, TN 38501  
(931) 646-4357 ph.

### Budget Amendment

Historically, the 911 full-time payroll was kept five weeks behind the time card for each payroll. Eight 911 employees are still five weeks behind in their full-time salary. There are available funds in the shared 911/County budget lines to bring all salaries current.

This is a one-time expense.

911 is requesting **NO NEW MONEY**.

Request to move \$12,116.62 from 54900-169, as detailed below:

Amount: \$6,490.28

To: 54900-105

Amount: \$5,626.34

To: 54900-106

Request to move \$16,000.00 from 54900-148, as detailed below:

Amount: \$16,000.00

To: 54900-187

Thank you,



Penny Foister  
911 Director

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE SOLID WASTE FUND**

Commissioner Chris Cassetty moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Solid Waste Fund.

(SEE ATTACHED)

# BUDGET AMENDMENT SOLID WASTE FUND

Jun-22

<b><u>Solid Waste Expenditures</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>
<b><u>55710 Sanitation Management</u></b>		
359 Disposal fees		400,000.00
 <b><u>55754 Landfill Operation and Maint.</u></b>		
791 Other Construction	100,000.00	
 <b><u>55759 Other Waste Disposal</u></b>		
321 Engineering Services	100,000.00	
791 Other Construction	50,000.00	
 <b><u>55770 Other Waste Disposal</u></b>		
399 Other Contracted Services	60,000.00	
724 Site Development	40,000.00	
791 Other Construction	50,000.00	
 <i>The need for this amendment is necessary with the increased intake of garbage.</i>		
 <b>Total</b>	<b>\$ 400,000.00</b>	<b>\$ 400,000.00</b>



**Putnam County Solid Waste Department**

**Director – Doug Ashburn**

**Assistant Director – Jackie Selby**

1846 S. Jefferson Ave. Cookeville, TN. 38506 Phone: 931-528-3884 Fax: 931-520-3428

Email: [pcsw@putnamcountyttn.gov](mailto:pcsw@putnamcountyttn.gov)

The Putnam County Solid Waste Department is requesting the following budget amendments:

\$100,000 from 55754 – 791 to 55710-359

\$100,000 from 55759 – 321 to 55710-359

\$50,000 from 55759 – 791 to 55710-359

\$60,000 from 55770 – 399 to 55710-359

\$40,000 from 55770– 724 to 55710-359

\$50,000 from 55770– 791 to 55710-359

Thank you,

A handwritten signature in blue ink that reads "Doug Ashburn". The signature is fluid and cursive, with the first name "Doug" being more prominent.

Doug Ashburn

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE AMERICAN RESCUE PLAN FUND**

Commissioner Chris Cassetty moved and Commissioner Cindy Adams seconded the motion to approve the Budget Amendments to the American Rescue Fund.

(SEE ATTACHED)

**BUDGET AMENDMENT**  
**127 - American Rescue Plan Fund**

Jun-22

<u>ARP Expenditures</u>	<u>Debit</u>	<u>Credit</u>
<b><u>58831 American Rescue Plan</u></b>		
189 Other Salaries and Wages	1,627,659.15	
<b><u>Fund Balance</u></b>		
39000		1,627,659.15
<i>Stipends approved in October</i>		
<b><u>99100 Transfer Out</u></b>		
590		9,942,991.94
<b><u>Fund Balance</u></b>		
39000 Fund Balance	10,000,000.00	
<b><u>56500 Library</u></b>		
316 Contributions		57,008.06
<i>Revenue Loss Transfers</i>		
<b>Total</b>	<b>\$ 11,627,659.15</b>	<b>\$ 11,570,651.09</b>



The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE CAPITAL PROJECTS FUND**

Commissioner Chris Cassetty moved and Commissioner Darren Wilson seconded the motion to approve the Budget Amendments to the Capital Projects Fund.

(SEE ATTACHED)

**BUDGET AMENDMENT  
CAPITAL PROJECTS FUND**

Jun-22

<b><u>Capital Projects Expenditures</u></b>	<b><u>Debit</u></b>	<b><u>Credit</u></b>
<b><u>49800 Transfer In</u></b>	8,372,340.85	
<b><u>39000 Fund Balance</u></b>		8,372,340.85
<i>Funds for water/ broadband projects</i>		
<b>Total</b>	<b>\$ 8,372,340.85</b>	<b>\$ 8,372,340.85</b>

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND**

Commissioner Chris Cassetty moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the Road Department Fund.

(SEE ATTACHED)

**Putnam County Highway Department  
Budget Amendment June, 2022  
Commission Meeting**

**ROAD FUND:131**

Item	Account	Description	Decrease Fund Balance	Decrease Line Item	Increase Revenue	Decrease Revenue	Increase Expenditures	Approved Expenditures	Total Expenditures	Expended Expenditures	Account Balance
1	39000	Fund Balance	365,400	-	-	-	-	-	-	-	-
2	47401	American Rescue Grant #1			117,004						
3	49990	Transfers In				117,004					
4	61000.189	Other Salaries and Wages	-	2,249			-	39,600	37,351	30,320	7,031
5	61000.119	Manager of Accts. & Budgets	-	-			2,249	47,400	49,649	47,948	1,700
6	61000.205	Employee & Dependant Ins.	-	-			5,800	30,000	35,800	35,679	121
7	62000.44	Pipe - Metal	-	-			50,000	50,000	100,000	45,766	4,234
8	62000.443	Road Signs	-	-			5,707	20,000	25,707	25,706	1
9	62000.444	Salt	-	-			10,600	20,000	30,600	30,543	57
10	63100.418	Equipment/Machine Parts	-	-			21,552	100,000	121,552	111,551	10,001
11	63100.433	Lubricants	-	-			4,459	10,000	14,459	13,458	1,001
12	65000.434	Natural Gas	-	-			1,000	4,000	5,000	4,919	81
13	65000.51	Trustee's Commission					6,004	74,000	80,004	74,000	6,004
14	65000.599	Other Charges	-	-			1,153	11,650	12,803	12,803	-
15	68000.714	Highway Equipment					259,125	150,000	409,125	10,000	399,125
		Totals	365,400	2,249	117,004	117,004	367,649	556,650	922,050	442,693	429,356

Putnam County Road Supervisor  
Randy Jones

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Chris Cassetty moved and Commissioner Jim Martin seconded the motion to approve the Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

# *Department of Education*

## *Putnam County*

Mr. Corby King, Director of Schools

Board of Education

Lynn McHenry, Chair  
Kim Cravens, Vice-Chair

1400 East Spring Street  
Cookeville, Tennessee 38506-4313  
Phone (931) 526-9777  
FAX (931) 372-0391

Board Members

Dawn Fry  
Celeste Gammon  
Jerry Maynard  
David McCormick

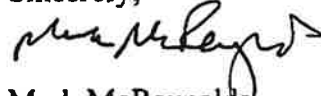
June 17, 2022

Honorable Commissioners  
Putnam County Courthouse  
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments to the General-Purpose School Fund (141) and the School Nutrition Fund (143), as submitted.

Sincerely,



Mark McReynolds  
Putnam County Board of Education

Enclosures:

- To reallocate budget to better utilize funds for Career & Technical Education needs.
- To reallocate budget to better utilize funds for the PSMS STEM Startup & Expansion Grant.
- To redistribute funds in the Adult Education Grant to better meet program needs.
- To establish budget for donation of books from Save The Children Grant.
- To budget for revenue received for Adult Education general services.
- To establish the budget for the Summer Learning Camp Grant.
- To establish the budget for the Summer Bridge Camp Grant.
- To establish the budget for the Summer STREAM Camp Grant.
- To establish the budget for the Summer Camp Transportation Grant.
- To redistribute the budget for the Summer Bridge Camp grant to better meet program needs.
- To redistribute the budget for the Summer Learning Camp grant to better meet program needs.
- To establish School Resource Officer Grant from the State.
- To increase revenue and expenses for additional payments from bus trips.
- To increase revenue and expenses for additional payment from schools.
- Spring Clean-up for Special Education department budget.
- Annual clean-up of line items to account for additional commodities received in the 21/22 SY (School Nutrition Fund).
- To correct Adult Education Budget for Year End.
- To redistribute funds to meet Adult Education needs.
- Year-End-Cleanup of General Purpose School fund.

BOE Approved V.C.I.a. 6/2/22

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Career & Technical Education - General Purpose Funds

May 19, 2022

Item #	Fund #	Account #	Account Description	Current		Increase	Decrease	Requested	
				Approved Amount	Approved Amount			Approval Amount	Approval Amount
1	141	71300-429-000	Instructional Supplies	29,798.18		-	230.00	29,568.18	
2	141	72230-355-000	Travel	2,200.00		-	176.45	2,023.55	
3	141	72230-399-000	Other Contracted Services	375.00		-	65.22	309.78	
4	141	72230-499-000	Other Supplies and Materials	2,400.00		-	241.90	2,158.10	
5	141	71300-730-000	Equipment	15,350.00		-	1,207.50	14,142.50	
6	141	72230-524-000	Inservice/Staff Development	2,500.00		713.57	-	3,213.57	
7	141	71300-336-000	Maintenance and Repair	3,801.82		1,207.50	-	5,009.32	
						-	-	-	
						-	-	-	
						-	-	-	
						-	-	-	
				56,425.00		1,921.07	1,921.07	56,425.00	

Explanation: Move monies to better utilize funds for Career & Technical Education needs.

Requested by: Jessie Eldridge  
Supervisor

Recommended for Approval:

CTE Supervisor  
Official / Department Head

Reviewed by: Mona Williams  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Action by County Commission: Approved

Not Approved

Date: 5-19-22

Date: \_\_\_\_\_





BoE Approved V.C.I.C. 6/2/22

Department: Adult Education

DATE: 2-Jun-22

Item # Account # Account Description Current Approved Amount Requested Approval Amount

Revenue			Increase	Decrease	
1		OTHER STATE EDUCATION FUNDS			
2		ADULT BASIC EDUCATION			
		Total Revenue			
Expenditures					
3	141 E 71600 116 000 01002 Regal	Teachers	273,009.00		291,745.00
4	141 E 71600 189 000 01002 Regal	Other Salaries	160,175.00		160,175.00
5	141 E 71600 201 000 01002 Regal	FICA	24,012.00	1,377.00	25,389.00
6	141 E 71600 204 000 01002 Regal	Retirement	26,961.00	1,428.00	28,389.00
7	141 E 71600 207 000 01002 Regal	Medical Insurance	16,149.00		16,149.00
8	141 E 71600 212 000 01002 Regal	Medicare	5,992.00		6,278.00
9	141 E 71600 355 000 01002 Regal	Travel	16,450.00	3,000.00	13,450.00
10	141 E 71600 398 000 01002 Regal	Other	7,000.00		7,000.00
11	141 E 71600 429 000 01002 Regal	Supplies & Materials	54,228.00	16,398.00	37,830.00
12	141 E 71600 790 000 01002 Regal	Equipment	12,630.00	2,429.00	10,201.00
13	141 E 72260 105 000 01002 Regal	Supervisor	70,000.00		70,000.00
14	141 E 72260 162 000 01002 Regal	Clerical	38,597.00		38,597.00
15	141 E 72260 201 000 01002 Regal	FICA	6,711.00		6,711.00
16	141 E 72260 204 000 01002 Regal	Retirement	9,959.00		9,959.00
17	141 E 72260 207 000 01002 Regal	Medical Insurance	7,331.00		7,331.00
18	141 E 72260 212 000 01002 Regal	Medicare	1,576.00		1,576.00
19	141 E 72260 355 000 01002 Regal	Travel			
20	141 E 72260 399 000 01002 Regal	Other contracted services	28,220.00		28,220.00
21	141 E 72260 429 000 01002 Regal	Supplies and Materials			
22	141 E 72260 790 000 01002 Regal	Equipment			
		Total Expenditures	759,000.00	21,827.00	759,000.00
		Total Revenue less Total Expenditures		21,827.00	

Explanation: To redistribute funds to meet needs

Requested by: Lyndia Huddleston  
Supervisor

Reviewed by:   
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission: Approval

Recommended for Approval:

Official / Department Head

No Recommendation

Non-Approval

Date:

Date:

BGE Approved V.C.I.-g. 6/2/22

Puham County Budget Amendment / Line Item Transfer Authorization Form

Department: Extended Learning

DATE: 8/2/2022

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 48990 000 02013 000	OTHER FEDERAL THROUGH STATE		15,000.00		15,000.00
		Total Revenue		15,000.00		15,000.00
2	141 E 72210 429 02013 000	INSTRUCTIONAL SUPPLIES			15,000.00	15,000.00
		Total Expenditures			15,000.00	15,000.00
		Total Revenue less Total Expenditures				

Explanation: ESTABLISH BUDGET FOR DONATION FOR BOOKS FROM SAVE THE CHILDREN

Requested by: Shenequa M. Huggins Recommended for Approval: \_\_\_\_\_

Supervisor

Reviewed by: Mark Maloney No Recommendation

Chief Financial Officer

Action by Fiscal Review Committee: \_\_\_\_\_

Recommended for Approval

Action by County Commission: \_\_\_\_\_

Approval

Non-Approval

Official / Department Head

Date:

Date:

DATE: 2-Jun-22

**Explanation:** To budget for revenue received for Adult Education general services

**Recommended for Approval.**

Official / Department Head

Prepared by: Pearl M. King  
Chief Financial Officer

**No Recommendation**

Date:

Non-Approval

Date:

Department: **Federal Programs**

DATE:

June 2, 2022

BOE Approved V.C.I.F. 6/2/22

Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1		46580	O2508	REVENUE			798,523.26	798,523.26
2		47580	O2508	REVENUE				
3	141	71100-116	O2508	Teachers				
3	141	71100-163	O2508	Assistants		\$425,000.00		425,000.00
4	141	71100-189	O2508	Other Salaries and Wages		\$58,000.00		58,000.00
5	141	71100-201	O2508	Social Security		\$4,800.00		4,800.00
6	141	71100-204	O2508	State Retirement		\$30,247.00		30,247.00
7	141	71100-212	O2508	Medicare		\$48,370.00		48,370.00
8	141	71100-399	O2508	Other Contracted Services		\$7,135.00		7,135.00
9	141	71100-399	O2508	Other Contracted Services		\$19,500.00		19,500.00
10	141	71100-429	O2508	Instructional Supplies		\$4,500.00		4,500.00
11	141	71100-471	O2508	Software		\$62,988.26		62,988.26
12	141	71100-499	O2508	Other Supplies and Materials		\$15,000.00		15,000.00
13	141	72120-131	O2508	Medical Personnel		\$0.00		
14	141	72120-201	O2508	Social Security		\$8,700.00		8,700.00
15	141	72120-204	O2508	State Retirement		\$540.00		540.00
16	141	72120-212	O2508	Medicare		\$900.00		900.00
17	141	72210-105	O2508	Supervisor/Director		\$129.00		129.00
18	141	72210-189	O2508	Other Salaries & Wages		\$19,500.00		19,500.00
19	141	72210-201	O2508	Social Security		\$8,700.00		8,700.00
20	141	72210-204	O2508	State Retirement		\$1,750.00		1,750.00
21	141	72210-212	O2508	Medicare		\$2,625.00		2,625.00
22	141	72610-328	O2508	Janitorial Services		\$414.00		414.00
23	141	73100-105	O2508	Supervisor/Director		\$19,500.00		19,500.00
24	141	73100-185	O2508	Cafeteria Personnel		\$9,150.00		9,150.00
25	141	73100-201	O2508	Social Security		\$25,900.00		25,900.00
26	141	73100-204	O2508	State Retirement		\$2,180.00		2,180.00
27	141	73100-212	O2508	Medicare		\$2,482.00		2,482.00
28	141	73100-422	O2508	Food Supplies		\$513.00		513.00
						798,523.26	798,523.26	20,000.00

Explanation: This Summer Learning Camp revenue amendment is required in order to allocate for the 2021-2022 school year.

Requested by: Bridget Canale Recommended for Approval: \_\_\_\_\_Reviewed by: Mark Kelly Chief Financial Officer

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

Department: **Federal Programs**



DATE: June 2, 2022

BAE Approved  
V.C.I.g.  
6/2/22

Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1		46590	O2509	REVENUE		315,781.64		315,781.64
2		47590	O2509	REVENUE				
3	141	71100-116	O2509	Teachers		Increase		
4	141	71100-163	O2509	Assistants		\$85,000.00		85,000.00
5	141	71100-189	O2509	Other Salaries & Wages		\$2,800.00		2,800.00
6	141	71100-201	O2509	Social Security		\$4,800.00		4,800.00
7	141	71100-204	O2509	State Retirement		\$5,747.00		5,747.00
8	141	71100-212	O2509	Medicare		\$9,457.00		9,457.00
9	141	71100-399	O2509	Other Contracted Services		\$1,357.00		1,357.00
10	141	71100-429	O2509	Instructional Supplies		\$11,740.00		11,740.00
11	141	71100-499	O2509	Other Supplies and Materials		\$152,630.18		152,630.18
12	141	72120-131	O2509	Medical Personnel		\$5,000.00		5,000.00
13	141	72120-201	O2509	Social Security		\$2,900.00		2,900.00
14	141	72120-204	O2509	State Retirement		\$180.00		180.00
15	141	72120-212	O2509	Medicare		\$300.00		300.00
16	141	72210-105	O2509	Supervisor/Director		\$43.00		43.00
17	141	72210-189	O2509	Other Salaries & Wages		\$6,500.00		6,500.00
18	141	72210-201	O2509	Social Security		\$2,900.00		2,900.00
19	141	72210-204	O2509	State Retirement		\$583.00		583.00
20	141	72210-212	O2509	Medicare		\$875.00		875.00
21	141	72610-328	O2509	Janitorial Services		\$138.00		138.00
22	141	73100-105	O2509	Supervisor/Director		\$5,607.48		5,607.48
23	141	73100-165	O2509	Cafeteria Personnel		\$3,050.00		3,050.00
24	141	73100-201	O2509	Social Security		\$5,550.00		5,550.00
25	141	73100-204	O2509	State Retirement		\$535.00		535.00
26	141	73100-212	O2509	Medicare		\$609.00		609.00
27	141	73100-422	O2509	Food Supplies		\$180.00		180.00
						\$7,200.00		7,200.00
						315,781.64		315,781.64

Explanation: This Summer Bridge Camp revenue amendment is required in order to allocate funds for the 2021-2022 school year.

Requested by: Budget Camille  
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by: \_\_\_\_\_  
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission: Approval

Non-Approval

Date:

BOE Approved V.C.I.W. 6/2/22

Department: **Federal Programs**

DATE: June 2, 2022

Item #	Fund	Account #	Subfund	Account Description	Current Approved Amount	Increase Decrease	Requested Approval Amount
1		46590	O2510	REVENUE		Increase 228,149.50	228,149.50
2		47590	O2510	REVENUE			
3	141	71100-116	O2510	Teachers		Increase	
4	141	71100-163	O2510	Assistants	\$55,000.00		55,000.00
5	141	71100-189	O2510	Other Salaries & Wages	\$14,050.00		14,050.00
6	141	71100-201	O2510	Social Security	\$4,800.00		4,800.00
7	141	71100-204	O2510	State Retirement	\$4,582.00		4,582.00
8	141	71100-212	O2510	Medicare	\$7,610.00		7,610.00
9	141	71100-399	O2510	Other Contracted Services	\$1,075.00		1,075.00
10	141	71100-429	O2510	Instructional Supplies	\$0.00		-
11	141	71100-499	O2510	Other Supplies and Materials	\$125,000.00		125,000.00
12	141	73100-422	O2510	Food Supplies	\$0.00		-
					\$16,032.50	228,149.50	16,032.50
						228,149.50	

Explanation: This Summer STREAM Budget revenue amendment is required in order to allocate funds for the 2021-2022 school year.

Requested by: Budget Carula Supervisor Recommended for Approval: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approval

Non-Approval

Date: \_\_\_\_\_

Official / Department Head

Department: **Federal Programs**

BOE APPROVAL V.L.L. 6/2/22

DATE: June 2, 2022

Item #	Fund	Account #	Subfund	Account Description	Current		Requested	
					Approved Amount		Approval Amount	
1		47590		REVENUE			Increase	212,595.50
							Decrease	
2	141	72710-146	O2511	Bus Drivers			Increase	53,000.00
3	141	72710-189	O2511	Other Salaries & Wages			Decrease	17,050.00
4	141	72710-201	O2511	Social Security				4,350.00
5	141	72710-204	O2511	State Retirement				4,960.00
6	141	72710-212	O2511	Medicare				1,020.00
7	141	72710-412	O2511	Diesel Fuel				132,215.50
					212,595.50	212,595.50		

Explanation: This Summer Camp Transportation revenue amendment is required in order to allocate funds for the 2021-2022 school year.

Requested by: Budget Committee Recommended for Approval: \_\_\_\_\_

Supervisor

Official / Department Head

Reviewed by: \_\_\_\_\_

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: \_\_\_\_\_

Action by County Commission: Approval

Non-Approval

Date: \_\_\_\_\_

Date:



886 Approved V.C.I.K.6/2/2



Putnam County, Budget Amendment / Line Item Transfer Authorization Form

Department: **Federal Programs**

Date: June 2, 2022

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141	71100-116	Teachers	425,000.00	25,000.00		450,000.00
2	141	71100-201	Social Security	30,247.00	1,553.00		31,800.00
3	141	71100-204	State Retirement	48,370.00	2,580.00		50,950.00
4	141	71100-212	Medicare	7,135.00	325.00		7,460.00
5	141	71100-429	Instructional Supplies	62,988.26		22,425.00	40,563.26
6	141	72120-131	Medical Personal	8,700.00	1,650.00		10,350.00
7	141	72120-201	Social Security	540.00	105.00		645.00
8	141	72120-204	State Retirement	900.00		165.00	735.00
9	141	72120-212	Medicare	129.00	36.00		165.00
10	141	72210-105	Supervisor	19,500.00	900.00		20,400.00
11	141	72210-201	Social Security	1,750.00	55.00		1,805.00
12	141	72210-204	State Retirement	2,825.00	375.00		3,000.00
13	141	72210-212	Medicare	414.00	11.00		425.00
14	141	73100-422	Food Supplies	20,000.00		10,000.00	10,000.00

Explanation: This Summer Learning Camp amendment is required in order to utilize funds more appropriately according to program needs.

Requested by:

Bridget Cantle  
Supervisor

Recommended for Approval:

Official / Department Head

Reviewed by:

Steve Muehle  
Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approved

Not Approved

Date:

Department: Finance DATE: 30-Jun-22

Item # Account # Account Description Current Approved Amount Requested Approval Amount

		<u>Revenue</u>				<u>Increase</u>	<u>Decrease</u>	
	141 R 46590 000 000 02149 000	OTHER STATE EDUCATION FUNDS		-	175,000.00			175,000.00
								-
								-
								-
		<u>Total Amendment Revenue</u>		-				175,000.00
		<u>Expenditures</u>				<u>Decrease</u>	<u>Increase</u>	
	141 E 72130 309 000 02149 000	CONTRACTS WITH GOVERNMENT AGEN		-		175,000.00		175,000.00
		<u>Total Amendment Expenditures</u>		-				175,000.00
		<u>Total Amendment Revenue less Expenditures</u>		-				-

Explanation: To establish School Resource Officer Grant from the State.

Requested by: Supervisor Recommended for Approval: Official / Department Head

Reviewed by: Alan M. Kelly Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date:

Action by County Commission: Approval Non-Approval Date:

DATE: 30-JUN-22

Department: Finance

## Current

[illegible]

**Account Description**

**Approved Amount**

Account #

**Item #**

[illegible]

**Explanation:** To increase revenue and expenses for additional payments from bus trips.

Requested by:

**Recommended for Approval:**

Supervisor

Reviewed by:

Reviewed by: [Signature]  
Chief Financial Officer

**Action by Fiscal Review Committee:**

**Recommended for Approval**

**No Recommendation**

Date:

**Action by County Commission:**

**Approval**

Non-Approval

Date:

Official / Department Head

Department: Finance

## Current

Requested  
Approval Amount

[illegible]

**Explanation:** To increase revenue and expenses for additional payments from schools.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_

Supervisor

Official / Department Head

Reviewed by: Alan  
Chief Financial Officer

**Action by Fiscal Review Committee:** Recommended for Approval

**No Recommendation**

Date:

**Action by County Commission:**

**Approval**

Non-Approval

Date:

**Action by County Commission:** **None Required**

[illegible]

**Date:**

Department: Adult Education

DATE: June 16, 2022

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
		<b>Revenue</b>				
		OTHER STATE EDUCATION FUNDS				
		ADULT BASIC EDUCATION				
		<b>Total Revenue</b>				
		<b>Expenditures</b>				
				Decrease	Increase	
1	141 E 71600 116 000 01002	Regal Teachers	291,745.00			291,745.00
2	141 E 71600 189 000 01002	Regal Other Salaries	160,175.00			160,175.00
3	141 E 71600 201 000 01002	Regal FICA	25,389.00			25,389.00
4	141 E 71600 204 000 01002	Regal Retirement	28,389.00	1,265.00		27,124.00
5	141 E 71600 207 000 01002	Regal Medical Insurance	16,149.00			16,149.00
6	141 E 71600 212 000 01002	Regal Medicare	6,278.00			6,278.00
7	141 E 71600 217 000 01002	Regal Hybrid Stabilization			1,265.00	1,265.00
8	141 E 71600 355 000 01002	Regal Travel	13,450.00			13,450.00
9	141 E 71600 399 000 01002	Regal Other	7,000.00			7,000.00
10	141 E 71600 429 000 01002	Regal Supplies & Materials	37,830.00			37,830.00
11	141 E 71600 790 000 01002	Regal Equipment	10,201.00			10,201.00
12	141 E 72260 105 000 01002	Regal Supervisor	70,000.00			70,000.00
13	141 E 72260 162 000 01002	Regal Clerical	38,597.00			38,597.00
14	141 E 72260 201 000 01002	Regal FICA	6,711.00			6,711.00
15	141 E 72260 204 000 01002	Regal Retirement	9,959.00			9,959.00
16	141 E 72260 207 000 01002	Regal Medical Insurance	7,331.00			7,331.00
17	141 E 72260 212 000 01002	Regal Medicare	1,576.00			1,576.00
18	141 E 72260 355 000 01002	Regal Travel				
19	141 E 72260 399 000 01002	Regal Other contracted services	28,220.00			28,220.00
20	141 E 72260 429 000 01002	Regal Supplies and Materials				
21	141 E 72260 790 000 01002	Regal Equipment				
		<b>Total Expenditures</b>	759,000.00	1,265.00	1,265.00	759,000.00
		<b>Total Revenue less Total Expenditures</b>		-	1,265.00	

Explanation: To redistribute funds to meet needs

Requested by: Lynda Huddleston

Supervisor

Reviewed by:   
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission: Approval

No Recommendation

Non-Approval

Official / Department Head

Date:

Date:

Department: FinanceDATE: 30-Jun-22

Item #	Account #	Account Description	Current	Requested	
			Approved Amount	Decrease	Approval Amount
	Expenditures				
1	141 E 71100 116 000 00000 000	TEACHERS	30,062,003.62	20,000.00	30,042,003.62
2	141 E 71150 116 000 00000 000	TEACHERS	491,655.99	250.00	491,405.99
3	141 E 71150 217 000 00000 000	RET HYBRID STABILIZATION	2,100.00		2,350.00
4	141 E 72110 162 000 00000 000	CLERICAL PERSONNEL	25,575.90		25,725.90
5	141 E 72110 189 000 00000 000	OTHER SALARIES & WAGES	76,784.83	150.00	76,634.83
8	141 E 72120 189 000 02100 000	OTHER SALARIES & WAGES	97,688.13	300.00	97,388.13
7	141 E 72120 217 000 02000 000	RET HYBRID STABILIZATION	100.00		250.00
8	141 E 72120 217 000 02100 000	RET HYBRID STABILIZATION	550.00		700.00
9	141 E 72210 105 000 00000 000	SUPERVISOR/DIRECTOR	509,384.93		513,184.93
10	141 E 72210 162 000 00000 000	CLERICAL PERSONNEL	161,577.44	3,900.00	157,677.44
11	141 E 72210 189 000 00000 000	OTHER SALARIES & WAGES	167,055.23	2,900.00	164,155.23
12	141 E 72210 204 000 00000 000	STATE RETIREMENT	179,013.61		182,013.61
13	141 E 72250 120 000 00000 000	COMPUTER PROGRAMMER(S)	550,048.08	700.00	549,348.08
14	141 E 72250 162 000 00000 000	CLERICAL PERSONNEL	67,693.13		68,043.13
15	141 E 72250 199 000 00000 000	OTHER PER DIEM & FEES	440.00		640.00
16	141 E 72250 204 000 00000 000	STATE RETIREMENT	59,529.83		59,679.83
17	141 E 72310 118 000 00000 000	SECRETARY TO BOARD	61,484.88		61,734.88
18	141 E 72310 191 000 00000 000	BOARD AND COMMITTEE MEMBERS FE	24,300.00	250.00	24,050.00
19	141 E 72410 139 000 00000 000	ASSISTANT PRINCIPALS	1,985,641.48	30,000.00	1,955,641.48
20	141 E 72510 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	260,552.46		282,052.46
21	141 E 72510 122 000 00000 000	PURCHASING PERSONNEL	48,196.10	3,250.00	44,946.10
22	141 E 72510 162 000 00000 000	CLERICAL PERSONNEL	36,997.12		37,997.12
23	141 E 72510 189 000 00000 000	OTHER SALARIES & WAGES	96,160.98		96,660.98
24	141 E 72510 204 000 00000 000	STATE RETIREMENT	41,850.02		42,100.02
25	141 E 72710 146 000 00000 000	BUS DRIVERS	1,013,717.95	12,000.00	1,001,717.95
26	141 E 72710 162 000 00000 000	CLERICAL PERSONNEL	60,509.63		62,509.63
27	141 E 73100 105 000 00000 000	SUPERVISOR/DIRECTOR	80,565.44		81,315.44
28	141 E 73100 119 000 00000 000	ACCOUNTANTS/BOOKKEEPERS	41,949.38		42,249.38
29	141 E 73100 162 000 00000 000	CLERICAL PERSONNEL	103,815.55	3,050.00	100,765.55
30	141 E 73100 167 000 00000 000	MAINTENANCE PERSONNEL	93,092.74		95,092.74
31	141 E 73400 163 000 00000 000	AIDES	52,959.41		53,959.41
32	141 E 73400 204 000 00000 000	STATE RETIREMENT	3,633.03		3,733.03
33	141 E 73400 212 000 02005 000	EMPLOYER MEDICARE LIABILITY	18,313.28	1,100.00	17,213.28
34	141 E 72410 206 000 00000 000	LIFE INSURANCE	5,140.80	700.00	4,440.80
35	141 E 72410 207 000 00000 000	MEDICAL INSURANCE	1,006,097.22		1,007,797.22
36	141 E 72410 208 000 00000 000	DENTAL INSURANCE	15,459.12	1,000.00	14,459.12
37	141 E 72520 207 000 00000 000	MEDICAL INSURANCE	29,235.24		31,735.24
38	141 E 72620 207 000 00000 000	MEDICAL INSURANCE	167,478.36	2,500.00	164,978.36
39	141 E 71100 429 000 02117 000	INSTRUCTIONAL SUPPLIES	515,000.00	40,000.00	475,000.00
40	141 E 71100 449 000 02117 000	TEXTBOOKS	225,000.00	20,000.00	205,000.00
41	141 E 72250 350 000 00000 000	INTERNET CONNECTIVITY	212,584.40		232,584.40
42	141 E 72610 399 000 00000 000	OTHER CONTRACTED SERVICES	180,000.00		220,000.00
43	141 E 72610 410 000 00000 000	CUSTODIAL SUPPLIES	85,000.00		105,000.00
44	141 E 72610 415 000 00000 000	ELECTRICITY	2,700,000.00		2,770,000.00
45	141 E 72610 434 000 00000 000	NATURAL GAS	550,000.00		650,000.00
46	141 E 72610 454 000 00000 000	WATER AND SEWER	460,000.00		520,000.00
47	141 E 72620 399 000 00000 000	OTHER CONTRACTED SERVICES	600,000.00	45,000.00	555,000.00
48	141 E 72620 499 000 00000 000	OTHER SUPPLIES AND MATERIALS	656,250.00	45,000.00	611,250.00
49	141 E 76100 399 000 00000 000	OTHER CONTRACTED SERVICES	200,000.00	100,000.00	100,000.00
50	141 E 71100 195 000 01602 000	CERTIFIED SUBSTITUTE TEACHERS	39,015.33	30,000.00	9,015.33
51	141 E 71100 198 000 01602 000	NON-CERTIFIED SUBSTITUTE TEACH	-	30,000.00	30,000.00
52	141 E 71600 206 000 00000 000	LIFE INSURANCE	-	350.00	350.00
53	141 E 71600 207 000 00000 000	MEDICAL INSURANCE	-	45,000.00	45,000.00
54	141 E 71600 208 000 00000 000	DENTAL INSURANCE	-	700.00	700.00
55	141 E 71600 429 000 00000 000	INSTRUCTIONAL SUPPLIES	-	200.00	200.00
56	141 E 72260 117 000 00000 000	CAREER LADDER PROGRAM	-	1,000.00	1,000.00
57	141 E 72260 201 000 00000 000	SOCIAL SECURITY	-	60.00	60.00
58	141 E 72260 204 000 00000 000	STATE RETIREMENT	-	110.00	110.00
59	141 E 72260 206 000 00000 000	LIFE INSURANCE	-	100.00	100.00
60	141 E 72260 207 000 00000 000	MEDICAL INSURANCE	-	25,200.00	25,200.00
61	141 E 72260 208 000 00000 000	DENTAL INSURANCE	-	360.00	360.00



Department: FinanceDATE: 30-Jun-22

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				<u>Decrease</u>	<u>Increase</u>
62	141 E 72260 212 000 00000 000	EMPLOYER MEDICARE LIABILITY	-		12.00
63	141 E 71100 195 000 00000 000	CERTIFIED SUBSTITUTE TEACHERS	260,000.00	40,000.00	220,000.00
64	141 E 71100 198 000 00000 000	NON-CERTIFIED SUBSTITUTE TEACH	475,000.00	10,000.00	465,000.00
65	141 E 71100 201 000 00000 000	SOCIAL SECURITY	1,936,591.64	23,092.00	1,913,499.64
		<u>Total Amendment Expenditures</u>	46,792,792.28		46,792,792.28

Explanation: Year End Cleanup of General Purpose School Fund.

Requested by: \_\_\_\_\_ Recommended for Approval: \_\_\_\_\_  
 Supervisor \_\_\_\_\_ Official / Department Head \_\_\_\_\_

Reviewed by: Mark McHenry  
 Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: \_\_\_\_\_  
 Action by County Commission: Approval Non-Approval Date: \_\_\_\_\_

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF  
BUDGET AMENDMENTS TO THE SCHOOL NUTRITION FUND**

Commissioner Chris Cassetty moved and Commissioner Kim Bradford seconded the motion to approve the Budget Amendments to the School Nutrition Fund.

(SEE ATTACHED)

Department: **Food Service**

13-Jun-22

<u>Item #</u>	<u>Account #</u>	<u>Account Description</u>	<u>Current Approved Amount</u>	<u>Decrease</u>	<u>Increase</u>	<u>Requested Approval Amount</u>
						-
	143 E 73100 421	FOOD PREP SUPPLIES	678,000.00	43,000.00		635,000.00
	143 E 73100 469	USDA COMMODITY	452,000.00		43,000.00	495,000.00
		Total	1,130,000.00	43,000.00	43,000.00	1,130,000.00

Requested by: Kevin Mitchell

Supervisor

Official / Department Head

**Chief Financial Officer**

**No Recommendation**

Date:

**Non-Approval**

Date:

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR  
THE PUTNAM COUNTY EMERGENCY SERVICES TO WRITE OFF  
UNCOLLECTIBLE DEBT IN THE AMOUNT OF \$682,408.30**

Commissioner Chris Cassetty moved and Commissioner Kim Bradford seconded the motion to approve the Putnam County Emergency Services to write off uncollectible debt in the amount of \$682,408.30.

(SEE ATTACHED)

# PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive  
Cookeville, TN 38501  
Phone (931) 528-1555

**Tommy Copeland, CCP**  
Chief  
tcopeland@putnamcountyttn.gov  
Direct (931) 525-2103  
Fax (931) 520-8404

**Darren Ford, CCP**  
Deputy Chief  
dford@putnamcountyttn.gov  
Direct: 931-525-2112  
Fax: 931-372-0295

June 2022

## Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPAA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Mayor's office.

June 1, 2021 to May 31, 2022:

Total amount billed by EMS                \$8,328,878.47

Total amount being written off:        \$682,408.30

Percentage of write off:                    8.0%

Even though these accounts are being taken off our books, they will remain active at the Collections Agency and they will continue to try and collect. The accounts being written off are primarily from 2017, 2018 and 2019.



Tommy Copeland, CCP  
Chief  
Putnam County EMS

## Previous write off

2021	7.4%
2020	8.0%
2019	8.0%
2018	8.5%
2017	9.0%
2016	8.8%
2015	7.9%

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL FOR THE SOLID WASTE DEPARTMENT TO WRITE OFF UNCOLLECTIBLE DEBT IN THE AMOUNT OF \$809.27**

Commissioner Chris Cassetty moved and Commissioner Andrew Donadio seconded the motion to approve the Solid Waste Department to write off uncollectible debt in the amount of \$809.27.

(SEE ATTACHED)



**Putnam County Solid Waste Department**

Director – Doug Ashburn      Assistant Director – Jackie Selby  
1846 S. Jefferson Ave. Cookeville, TN. 38506      Phone: 931-528-3884      Fax: 931-520-3428  
Email: [pcsw@putnamcountyttn.gov](mailto:pcsw@putnamcountyttn.gov)

June 2022

Dear Sir/Madam:

The Putnam County Solid Waste Department has uncollectible debt that has already been turned over to Collection Agency and was not collected. We have done all attempts to collect the amounts. The accounts have been exhausted which includes letters, phone calls, and turned over to collection agency / no assets or the amount was too low to be turned over to collection.

The decision to write off a bad debt is taken when it becomes clear the customer is not going to pay. This debt can be determined as uncollectible debt and a request for write off needs to be done for our financial records to be current with truly collectible amounts.

We would be grateful if you would seriously consider the request of these accounts to be written off. The Putnam County Solid Waste Department has written off for the year of July 2021 thru June 2022 uncollectable debt. The total amount written off is \$ 809.27

Doug Ashburn has given permission to write these accounts off and close the accounts.

Thank You

Doug Ashburn

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE JOINT PURCHASE WITH THE CITY OF COOKEVILLE, MAP 64, PARCEL 71, 3429 LEE SEMINARY ROAD, KNOWN AS THE VERNON WILSON PROPERTY WHICH JOINS THE HIGHLAND'S INDUSTRIAL PARK**

Commissioner Chris Cassetty moved and Commissioner Darren Wilson seconded the motion to approve the joint purchase with the City of Cookeville, Map 64, Parcel 71, 3429 Lee Seminary Road, known as the Vernon Wilson property which joins the Highland's Industrial Park.

(SEE ATTACHED)



## **CONTRACT FOR SALE OF REAL ESTATE**

THIS CONDITIONAL CONTRACT is made and entered into this the \_\_\_\_\_ day of \_\_\_\_\_, 2022 between Vernon Wilson, hereinafter SELLER, and The City of Cookeville, Tennessee and Putnam County, Tennessee, hereinafter called the BUYERS. WHEREAS, Vernon Wilson is the owner of approximately 16.6 acres of land located at 3429 Lee Seminary Road in Putnam County, Tennessee, being Map 64, Parcel 71 on the Tax Maps of Putnam County, Tennessee; and

WHEREAS, the City of Cookeville and Putnam County, Tennessee are desirous of purchasing said property.

NOW, THEREFORE, for and in consideration of the covenants herein after provided, the parties agree as follows:

1. Vernon Wilson represents that he is the owner in fee simple of the property located at 3429 Lee Seminary Road containing approximately 16.6 acres and set forth in Map 64, Parcel 71, in the Putnam County Tax Assessor's Office. A copy of the general outline of the property is attached hereto as Exhibit A.

### **2. EARNEST MONEY**

The BUYERS will deposit, at a mutually agreeable bank to act as Escrow Agent, the sum of \$5,000.00, to be split equally between the City of Cookeville and Putnam County, Tennessee, as earnest money upon the execution of this Agreement. Upon any dispute, the Escrow Agent shall have the right to interplead such funds into Court, and recover its expenses, and upon doing so shall have no further liability to anyone as such Escrow Agent.

### **3. CONSIDERATION**

The BUYERS agree to purchase said real estate and to pay therefore the sum of \$900,000.00 to be split equally between the City of Cookeville and Putnam County, Tennessee, less the aforementioned deposit.

### **4. PROPERTY TAXES AND ADJUSTMENTS**

The current year's property taxes will be prorated as of the date of closing. Taxes for prior years and rollback taxes, if any, will be paid by the SELLER. Any special tax or other assessment accruing prior to the date of this Agreement shall be paid by the SELLER.

**5. CLOSING DATE & POSSESSION DATE**

The sale will be closed on or before November 1, 2022 at a time and place mutually agreed upon between the BUYERS and the SELLER. Possession of the property will be given on the date of the deed at closing, unless the SELLER and BUYERS agree to such other matters by separate contract.

**6. DEED**

SELLER represents that he is the sole and exclusive owner of the property and that he has absolute right to sell it to BUYERS in fee simple without encumbrances. SELLER will convey the property to the BUYERS by good and valid General Warranty Deed. This conveyance is subject only to existing zoning ordinances and easements of record that will not impair the intended use of the property.

**7. TITLE INSURANCE**

SELLER will furnish and pay for the policy of owner's title insurance which insures marketable title subject only to the usual common and customary limitations. If the title examination or other available information discloses material defects not being cured routinely at closing, SELLER may attempt for ten (10) days to cure. If SELLER is unable to cure, BUYERS may cancel the contract and receive refund of the earnest money or elect to accept title with such defects.

**8. SURVEY**

Within thirty (30) days after the effective date of this contract a boundary and topographical survey of the property may be prepared by a qualified and licensed surveyor and shall be provided to the BUYERS which shall show the acreage of the property, the location of the property in its relationship to existing streets, sewers, dimensional length and each boundary easements, rights-of-way and driveways. Said survey to be paid for by the BUYERS.

**9. SELLER REPRESENTATIONS**

SELLER represents that to the best of his knowledge:

- A. A public sewer is not available to the property;
- B. The property is not on a federal designated flood hazard area;

C. There are no violations of applicable building, zoning and fire codes and there are no encroachments or violations of setback lines, easements, or property boundary lines by any improvement on the property and no such encroachments or violations of improvements from adjoining properties and there is not now any dispute with any adjoining property owner as to the boundary lines;

D. There are no adverse conditions that effect the use or value of the subject property. The determination by BUYERS that any of these matters is in fact materially untrue, shall entitle BUYERS to rescind this contract and receive refund of the earnest money or to keep the contract enforced and accept the property with such exceptions.

SELLER shall have no responsibility for these matters after closing.

**10. RISK OF LOSS**

The risk of hazard or casualty loss or damage to the property shall be borne by the SELLER until the transfer of title.

**11. TIME OF THE ESSENCE**

Time is of the essence to this Agreement and all its terms and where parties have specified a time they agree that such is material and substantial to this Agreement.

**12. EFFECTS OF CLOSING**

The provisions of this Agreement shall be deemed to be merged into the closing except as to matters that are occasioned by clerical errors or omissions. The approval of the closing documents by the parties shall constitute their approval of any difference between the Agreement and the closing.

**13. DEFAULT**

Should the BUYERS default hereunder, the earnest money shall be forfeited as all of the damages recoverable. Should SELLER default, the earnest money shall be refunded and the BUYERS may sue for damages or specific performance of this Agreement or both.

**14. REAL ESTATE COMMISSION**

BUYERS and SELLER hereby warrant that no brokers are involved in this transaction and that there are no real estate commissions to be paid in this transaction.

**15. TERMINATION OF CONTRACT**

This Contract shall expire on November 1, 2022, unless written acceptance by all necessary persons is delivered by BUYERS prior to such date and time. This offer may be withdrawn at any time prior to the delivery of acceptance.

**16. DISCLAIMER**

It is understood and agreed that the real estate firms and real estate licensee(s) representing or assisting the SELLER or the BUYERS are not parties to this Agreement and do not have or assume liability for the performance or non-performance of SELLER or BUYERS. BUYERS or SELLER acknowledge that they have not relied upon any advice, representations or statements of Brokers and waive and shall not assert any claims against Brokers involving the same. BUYERS and SELLER agree that Brokers shall not be responsible to advise BUYERS and SELLER on any matter, including but not limited to the following: any matter which could have been revealed through a survey, title search or inspection of the Property; the condition of the Property, any portion thereof, or any item therein; the necessity or cost of any repairs to the Property; hazardous or toxic materials; the tax or legal consequences of this transaction; the availability and cost of utilities or community amenities; applicable boundaries of school districts or other school information; the appraised or future value of the Property; any condition(s) existing off the property which may affect the Property; the terms, conditions and availability of financing; and the uses and zoning of the Property whether permitted or proposed. BUYERS and SELLER acknowledge that Brokers are not experts with respect to the above matters and that, if any of these matters or any other matters are of concern to them; they shall seek independent expert advice relative thereto.

**17. INSPECTION PERIOD**

BUYERS shall have through the closing date as an inspection period to analyze the Property. If for any reason during the Inspection Period the BUYERS determine that the Property is not suitable for its purposes, the earnest money shall be returned to BUYERS, this contract will be null and void, the BUYERS and SELLER shall have no further obligation to one another. Absent notice from BUYERS through the closing day Inspection Period that the Property is not satisfactory, the sale shall proceed to closing, as set forth.

**18. ENTIRE AGREEMENT**

This instrument contains the entire agreement between the parties and addition, deletion or modification hereto shall be effective unless reduced to writing and signed by both parties. There are no oral or other collateral conditions, agreements, or representations, all such having been incorporated and resolved into this agreement. BUYERS has not relied on any other oral or written representations, and except as otherwise specified herein.

**19. OTHER CONDITIONS**

This contract is contingent upon the following:

(1) **This Contract is conditioned on the official approval of the contract by the Cookeville City Council and the Putnam County Commission.** If this contract is not formally approved on or before \_\_\_\_\_, all provisions are null and void and the earnest money shall be returned.

**20. DISPUTE RESOLUTION**

Anything to the contrary notwithstanding in this Agreement, any dispute arising out of this contract will be governed by the laws of the State of Tennessee and shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve any dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

**21. CONSULT YOUR ATTORNEY**

This document should be reviewed by your attorney. No representation or recommendation is made by the SELLER to the legal sufficiency of this document or to the transaction that it relates to.

I CERTIFY THAT I HAVE FULLY READ, UNDERSTAND, AND ACCEPT ALL OF THE PROVISIONS OF THIS CONTRACT. WITNESS OUR SIGNATURES ON THE DATES BELOW WRITTEN: THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT UPON THE DATES INDICATED. THE LAST SUCH DATE (OR THE LAST ADDENDUM DATE, OR THE DATE OF THE LAST INITIALED AND DATED CHANGE TO THE CONTRACT) SHALL BE DEEMED TO BE THE EFFECTIVE DATE OF THIS CONTRACT.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
BUYER

\_\_\_\_\_  
SELLER

\_\_\_\_\_  
Randy Porter, Mayor  
Putnam County

\_\_\_\_\_  
Vernon Wilson

Address:

Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

BUYER

\_\_\_\_\_  
James Mills, City Manager  
City of Cookeville

Address:

\_\_\_\_\_

\_\_\_\_\_

# Exhibit A

06403105000  
PUTNAM COUNTY AND  
38.554536 acres



Highlands Park Blvd

Highlands Park Blvd

06407001000  
PUTNAM COUNTY AND  
8.447001 acres

06511412000  
PUTNAM COUNTY AND  
21.787879 acres

06407100000  
WILSON VERNON  
16.620731 acres

Leo Seminary Rd

06407102000  
WILSON VERNON  
70.110203 acres

Property ID: 064 07100 000

Acreage: 16.62

Owner: Vernon Wilson

Cookeville, Tennessee

Graphic Scale: 1 inch = 150 feet

06511300000  
HILL JANA JACKSON  
86.987069 acres

06511300000  
HILL JANA JACKSON  
86.987069 acres

Area of Interest

## **AGREEMENT – RIGHT OF FIRST REFUSAL**

This Agreement made and entered into by and between the City of Cookeville and Putnam County, Tennessee, hereinafter referred to as BUYERS, and Vernon Wilson, hereinafter referred to as SELLERS.

**WHEREAS**, Vernon Wilson is the owner of property located on Lee Seminary Road in Putnam County, Tennessee being generally identified as on Tax Map 64, Parcel 71.02 in the Tax Assessor's Office of Putnam County, Tennessee and containing approximately 70 acres, more or less. An aerial depiction of the property is attached hereto as Exhibit A; and

**WHEREAS**, The City of Cookeville and Putnam County are desirous of obtaining the right of "first refusal" to any valid and binding offer of purchase to said property that occurs on or before January 1, 2024.

**NOW, THEREFORE**, for and in consideration of Five Hundred Dollars (\$500.00) cash in hand paid upon the execution of this Agreement, the parties agree as follows:

1. In the event Vernon Wilson obtains a valid bona fide offer to purchase the herein described property on or before January 1, 2024, Vernon Wilson is obligated to notify the City of Cookeville and Putnam County of said offer. The City of Cookeville and Putnam County shall have thirty (30) days within which to exercise this right of first refusal and purchase the property for the valid bonified offer of purchase.

2. In the event the City of Cookeville and Putnam County exercise their option, they shall pay \$5,000.00 earnest money toward closing. Purchaser will deposit said earnest money at a mutually agreeable bank to act as Escrow Agent. Upon any dispute, the Escrow Agent shall have the right to interplead such funds into Court, and recover its expenses, and upon doing so shall have no further liability to anyone as such Escrow Agent.

3. The closing shall take place within sixty (60) or such extensions as the parties may agree.

4. SELLERS represent that they are the sole and exclusive owners of the property and that they have the absolute right to sell it to BUYERS in fee simple without encumbrances. SELLER will convey the Property to BUYERS or BUYERS' designees by a good and valid general warranty deed. This conveyance is subject only to existing building restrictions, covenants, zoning ordinances and easements of record that will not impair the intended use of the property.



**5. TITLE INSURANCE**

SELLERS will furnish and pay for a policy of owner's title insurance, which insures marketable title (without exception for mechanics' and material men's liens), subject only to usual, common and customary limitations. If the title examination or other available information discloses material defects not being cured routinely at closing, SELLERS may attempt for 10 days to cure. If SELLERS are then unable to cure, BUYERS may cancel the contract and receive refund of the earnest money, or elect to accept title with such defects.

**6. SURVEY**

Within 30 days after the effective date of this Contract, a boundary and topographical survey of the Property prepared by a qualified and licensed surveyor shall be provided to BUYERS at the expense of SELLERS, which shall show the exact acreage of the Property, location of the Property and its relationship to existing streets and sewers, dimensioned length of each boundary, easements, rights-of-way or driveway.

**7. SELLERS REPRESENTATIVES**

SELLERS represent that, to the best of their knowledge:

- (a) Public sewer and water is available to property.
- (b) The property is not in a federally designated flood hazard area.
- (c) There are no violations of applicable building, zoning and fire codes, and there are no encroachments or violations of setback lines, easements, or property boundary lines by any improvements on the Property, and no such encroachments or violations by improvements from adjoining properties, and there is not now any dispute with any adjoining owner as to boundary lines.
- (d) SELLERS represents there are no adverse conditions that affect the use or value of subject property. The determination by BUYERS that any of these matters is in fact materially untrue shall entitle BUYERS to rescind this contract and receive refund of the Earnest Money, or to keep the contract in force and accept the property with such exceptions. SELLERS shall have no responsibility for these matters after closing.

8. **RISK OF LOSS**

This risk of hazard or casualty loss or damage to the property shall be borne by the SELLERS until transfer of title.

9. **TIME OF THE ESSENCE**

Time is of the essence of this agreement and all its terms, and where parties have specified a time, they agree that such is material and substantial to this agreement.

10. **EFFECTS OF CLOSING**

The provisions of this Agreement shall be deemed to be merged into the closing. Except as to matters which are occasioned by clerical errors or omissions, the approval of the closing documents by the parties shall constitute their approval of any difference between this contract and the closing.

11. **DEFAULT**

Should BUYERS default hereunder, the Earnest Money shall be forfeited as all damages recoverable. Should SELLERS default, the Earnest Money shall be refunded and BUYERS may sue for damages or specific performance of this contract, or both.

12. **REAL ESTATE COMMISSION**

BUYERS and SELLERS hereby warrant that no brokers are involved in this transaction, and there are no real estate commissions to be paid in this transaction.

13. **TERMINATION OF CONTRACT**

This contract shall expire at 4:00 p.m. on Friday, August 1, 2022, unless written acceptance by all necessary persons is delivered to BUYERS prior to such date and time. This offer may be withdrawn at any time prior to delivery of acceptance.

**14. DISCLAIMER**

It is understood and agreed that the real estate firms and real estate licensee(s) representing or assisting the SELLERS or the BUYERS are not parties to this Agreement and do not have or assume liability for the performance or non-performance of SELLERS or BUYERS. BUYERS or SELLERS acknowledge that they have not relied upon any advice, representations or statements of Brokers and waive and shall not assert any claims against Brokers involving the same. BUYERS and SELLERS agree that Brokers shall not be responsible to advise BUYERS and SELLERS on any matter, including but not limited to the following: any matter which could have been revealed through a survey, title search or inspection of the Property; the condition of the Property, any portion thereof, or any item therein; the necessity or cost of any repairs to the Property; hazardous or toxic materials; the tax or legal consequences of this transaction; the availability and cost of utilities or community amenities; applicable boundaries of school districts or other school information; the appraised or future value of the Property; any condition(s) existing off the property which may affect the Property; the terms, conditions and availability of financing; and the uses and zoning of the Property whether permitted or proposed. BUYERS and SELLERS acknowledge that Brokers are not experts with respect to the above matters and that, if any of these matters or any other matters are of concern to them; they shall seek independent expert advice relative thereto.

**15. INSPECTION PERIOD**

BUYERS shall have through the closing date as an inspection period to analyze the Property. If for any reason during the Inspection Period the BUYERS determines that the Property is not suitable for its purposes, the earnest money shall be returned to BUYERS, this contract will be null and void, the BUYERS and SELLERS shall have no further obligation to one another. Absent notice from BUYERS through closing day Inspection Period that the Property is not satisfactory, the sale shall proceed to closing, as set forth.

**16. ENTIRE AGREEMENT**

This instrument contains the entire agreement between the parties and addition, deletion or modification hereto shall be effective unless reduced to writing and signed by both parties. There are no oral or other collateral conditions, agreements, or representations, all such having been incorporated and resolved into this agreement. BUYERS has not relied on any other oral or written representations, and except as otherwise specified herein, this property is Purchased "AS IS" and neither SELLERS, nor Agent makes or implies any warranties as to condition of the premises, except as provided herein.

17. **OTHER CONDITIONS**

This contract is contingent upon the following:

(1) **This Contract is conditioned on the official approval of the contract by the Cookeville City Council and the Putnam County Commission.** If this contract is not formally approved on or before August 1, 2022, all provisions are null and void and the earnest money shall be returned.

18. **DISPUTE RESOLUTION**

Anything to the contrary notwithstanding in this Agreement, any dispute arising out of this contract will be governed by the laws of the State of Tennessee and shall be decided in the Chancery Court of Putnam County, Tennessee, as the sole and exclusive venue and jurisdiction for the resolution of any said claims. The parties may voluntarily agree to a non-binding mediation in Cookeville, Putnam County, Tennessee, to resolve any dispute prior to litigation, but are not obligated to do so. Each party shall be responsible for its own fees and costs.

19. **CONSULT YOUR ATTORNEY**

This document should be reviewed by your attorney. No representation or recommendation is made by the SELLERS to the legal sufficiency of this document or to the transaction that it relates to.

I CERTIFY THAT I HAVE FULLY READ, UNDERSTAND, AND ACCEPT ALL OF THE PROVISIONS OF THIS CONTRACT. WITNESS OUR SIGNATURES ON THE DATES BELOW WRITTEN: THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT UPON THE DATES INDICATED. THE LAST SUCH DATE (OR THE LAST ADDENDUM DATE, OR THE DATE OF THE LAST INITIALED AND DATED CHANGE TO THE CONTRACT) SHALL BE DEEMED TO BE THE EFFECTIVE DATE OF THIS CONTRACT.

---

Date

---

Date

---

BUYER

---

SELLER

---

Randy Porter, Mayor  
Putnam County

---

Vernon Wilson

Address:

---

---

Address:

---

---

---

BUYER

---

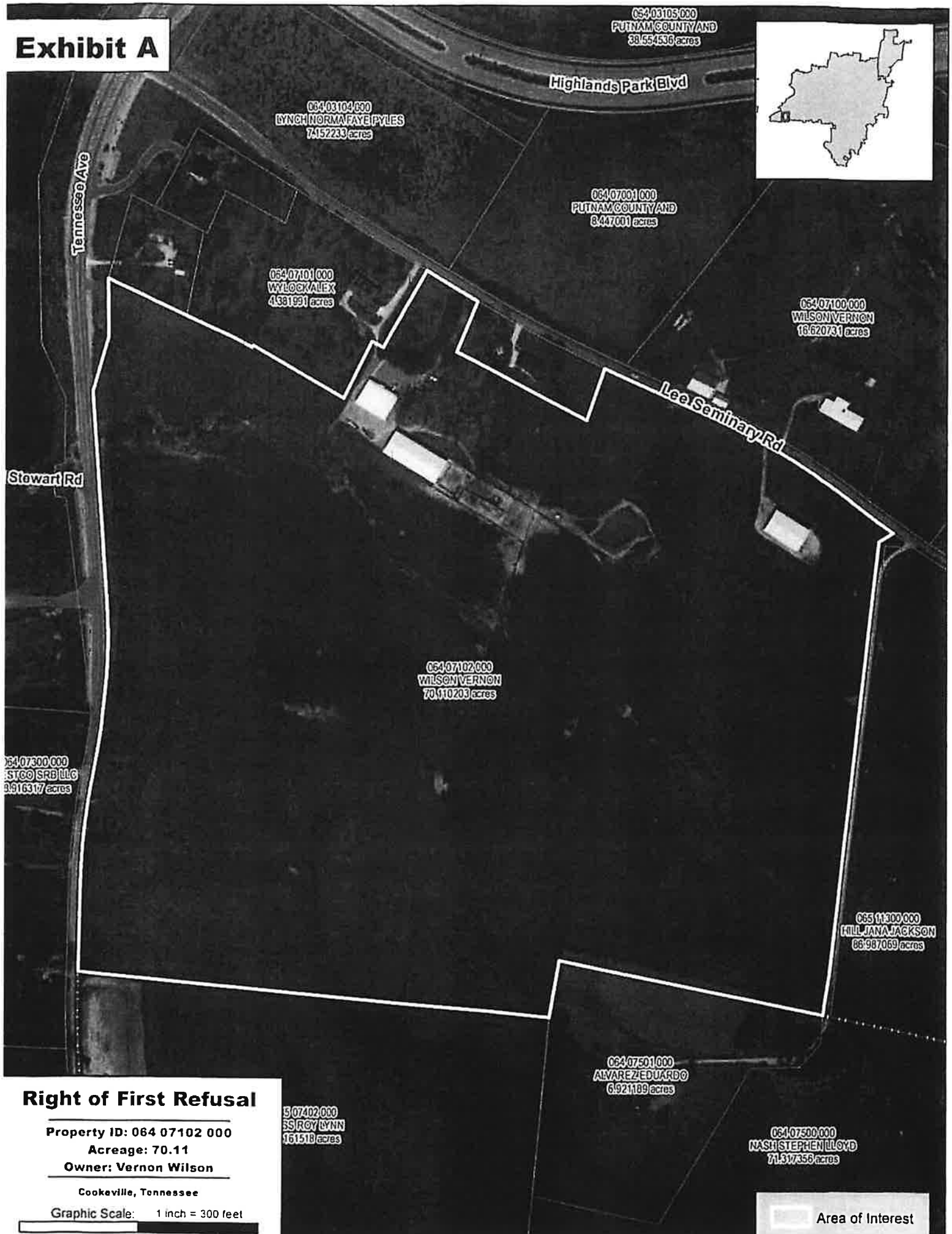
James Mills, City Manager  
City of Cookeville

Address:

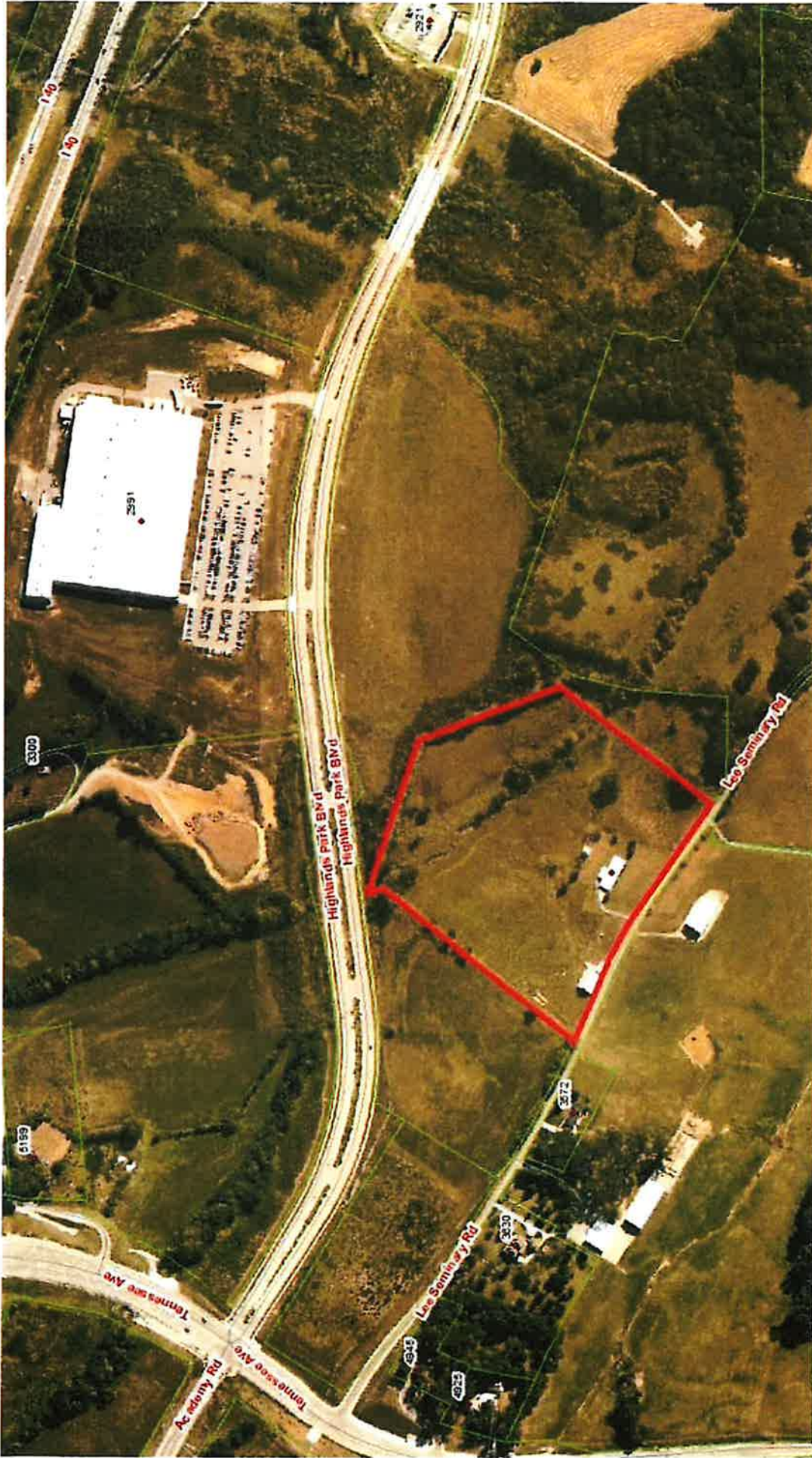
---

---

# Exhibit A







The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Cindy Adams  
Bobby Williams  
Chris Cassetty

Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

AGAINST:

Theresa Tayes  
Jerry Roberson  
Adam Johnson  
Andrew Donadio  
Grover N Bennett Jr.

ABSENT:

Jimmy Neal

The Clerk announced that eighteen (18) voted for, five (5) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION REQUIRED BY THE STATE TO RECEIVE CDBG GRANT FOR A FIRE TRUCK**

Commissioner Chris Cassetty moved and Commissioner Andrew Donadio seconded the motion to approve a resolution required by the state to receive CDBG Grant for a Fire Truck.

(SEE ATTACHED)



**A RESOLUTION OF PUTNAM COUNTY, TENNESSEE, TO AUTHORIZE COOPERATIVE  
PURCHASING AGREEMENTS FOR THE USE AND BENEFIT OF ALL COUNTY DEPARTMENTS**

**WHEREAS, *Tennessee Code Annotated (JCA)* 12-3-1205 (b) (1) allows for master cooperative purchasing agreements upon the approval and consent of the local legislative body; and**

**WHEREAS, cooperative purchasing agreements allow local governments to purchase goods and services from other local, state, and national cooperative purchasing alliances that have been competitively bid under the same circumstances required by law by the purchasing entity; and**

**WHEREAS, these master cooperative agreements reduce time and personnel resources needed to competitively bid goods and services at the local level, but still allow local governments to take advantage of the lowest and best pricing available for the needed goods and services; and**

**WHEREAS, Tennessee state law was amended for all Tennessee cities to take advantage of cooperative purchasing agreements in effect throughout our state and nation: and**

**WHEREAS, Tennessee Code Annotated, Section 12-3-1205 (b) (1) and (2), states as follows:**

**(b) (1) Notwithstanding any other law to the contrary, any municipality, county, utility district, or other local government' of the state may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods, supplies, services, or equipment with one (1) or more other governmental entities outside this state, to the extent the laws of the other state permit the joint exercise of purchasing authority, in accordance with an agreement entered into between or among the participants; provided, such goods, supplies, service , or equipment were procured in a manner that constitutes competitive bidding and were advertised, evaluated, and awarded by a governmental entity and made available for use by other governmental entities.**

**(2) A municipality, county, utility district, or other local government of the state may participate in a master agreement by adopting a resolution accepting the terms of the master agreement. If a participant in a joint or multi-party agreement is required to advertise and receive bids, then it will be deemed sufficient for those purposes that the purchasing entity or the entity that procured the bid complied with its own purchasing requirements. The participant shall acquire and maintain documentation that the purchasing entity or entities that procured the bid complied with its own purchasing requirements.**

**WHEREAS, Putnam County desires to take advantage of the newly created law and reduce the taxpayer burden for duplication of services while still taking advantage of the lowest and best pricing under the master cooperative agreements that have been competitively bid under the same circumstances required by law by the purchasing entity.**

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Putnam County, Tennessee, meeting this 27 day of JUNE, 2022, that we agree to the terms of the created law and authorize use of the following master cooperative purchasing agreement:

1) National Purchasing Partners Government

BE IT FURTHER RESOLVED that the established list of authorized cooperative purchasing agreements may be amended at any time by the Board of Commissioners of Putnam County, Tennessee.

Adopted this 27<sup>th</sup> day of JUNE, 2022.



WAYNE NABORS  
COUNTY CLERK



RANDY PORTER  
COUNTY MAYOR



The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE CONSIDERATION OF GASB34 AMENDMENTS, AS WELL AS ANY CLEAN UP AMENDMENTS IN ORDER TO PROPERLY CLOSE OUT THE FISCAL YEAR. (HAND DELIVERED MONDAY NIGHT)**

Commissioner Chris Cassetty moved and Commissioner Kathy Dunn seconded the motion to approve the consideration of GASB34 amendments, as well as any clean up amendments in order to properly close out the fiscal year. (Hand delivered Monday night)

(SEE ATTACHED)

# MEMO

**TO:** HONORABLE COUNTY COMMISSION MEMBERS

**FROM:** RANDY PORTER, COUNTY MAYOR

**DATE:** 27-Jun-22

**RE:** GASB AMENDMENTS

Attached are the amendments to the County General Fund as to be in compliance of GASB 34, and final clean up for year end. I appreciate your consideration and approval.

# State Retirement

			Increase	Decrease
51100	204	County Commission		
51300	204	County Executive	23,968	
51500	204	Election Commission	17,647	
51600	204	Register of Deeds	15,816	
51710	204	Development		3,742
51750	204	Codes Compliance	9,052	
51800	204	County Buildings	62,997	
51810	204	Technology	12,894	
51910	204	Preservation of Records		2,623
52300	204	Property Assessor	6,793	
52400	204	County Trustee	18,886	
52500	204	County Clerk	48,777	
52900	204	Other Finance	29,890	
53100	204	Circuit Court	68,230	
53300	204	General Sessions Court	29,448	
53330	204	Drug Court	9,291	
53400	204	Chancery Court	20,354	
53500	204	Juvenile Court	11,832	
53600	204	District Attorney General	2,818	
53610	204	Office of Public Defender	2,930	
53700	204	Judicial Commissioners	3,314	
53930	204	Victims Assistance Program	13,563	
53910	204	Probation Services	3,403	
54110	204	Sheriff's Department	480,952	
54210	204	Jail	160,498	
54220	204	Workhouse	5,017	
54240	204	Juvenile Services	37,299	
54310	204	Fire Protection	47,354	
54410	204	Civil Defense	12,471	
54610	204	Medical Examiner	1156.65	
54900	204	Other Public Safety - 911	54,549	
55110	204	Local Health Center	6,387	
55130	204	Ambulance	241,555	
55190	204	Other Local Health	42.38	
55710	204	Sanitation Management		56,492
55900	204	Other Public Health	82,854	
56700	204	Parks & Fairboards		32,261
56900	204	Soccer		2,764
57100	204	Agricultural Extension	2,468	
57500	204	Soil Conservation	3,334	
58300	204	Veteran's Services	5,189	
			1,553,028	97,881
				Reimbursed
51100	305	Commissioner - Audit Services	1,250	
51400	101	County Attorney	118,000	
51400	331	Legal Services	15,000	
58900	540	Trustee Commission	120,000	
58600	204	State Retirement		1,807,278

## Unemployment

			Increase	Decrease
51100	210	County Commission		
51300	210	County Executive	264	
51500	210	Election Commission	532	
51600	210	Register of Deeds	202	
51710	210	Development		42
51750	210	Codes Compliance	147	
51800	210	County Buildings	1311	
51810	210	Technology	149	
51910	210	Preservation of Records		81
52300	210	Property Assessor	46	
52400	210	County Trustee	252	
52500	210	County Clerk	6526	
52900	210	Other Finance	659	
53100	210	Circuit Court	1296	
53300	210	General Sessions Court	39	
53330	210	Drug Court	130	
53400	210	Chancery Court	215	
53500	210	Juvenile Court	172	
53600	210	District Attorney General	42	
53610	210	Office of Public Defender	42	
53700	210	Judicial Commissioners	246	
53910	210	Probation Services	42	
53930	210	Victims Assistance	258	
54110	210	Sheriff's Department	5034	
54210	210	Jail	3208	
54220	210	Workhouse	84	
54240	210	Juvenile Services	625	
54310	210	Fire Protection	1019	
54410	210	Civil Defense	194	
54610	210	Coroner	11	
54900	210	Other Public Safety	810	
55110	210	Local Health Center	148	
55130	210	Ambulance	3946	
55190	210	Other Local Health	1	
55710	210	Sanitation Management		2,414
55900	210	Other Public Health	1561	
56700	210	Parks and Fairboards		762
56900	210	Soccer		42
57100	210	Agricultural Extension	42	
57500	210	Soil Conservation	53	
58300	210	Veteran's Services	84	
			<b>3,341</b>	
			29,390	Reimbursed
58600	210	Unemployment		<b>29,390</b>

## Dental Insurance

			Increase	Decrease
51100	208	County Commission		
51300	208	County Executive	575	
51500	208	Election Commission	30.5	
51600	208	Register of Deeds	340	
<b>51710</b>	<b>208</b>	<b>Development</b>		
51750	208	Codes Compliance		
51800	208	County Buildings	314	
51810	208	Technology		
51910	208	Preservation of Records		34
52300	208	Property Assessor	276	
52400	208	County Trustee	1608	
52500	208	County Clerk	1367	
52900	208	Other Finance	1352	
53100	208	Circuit Court	830	
53300	208	General Sessions Court	165	
53330	208	Drug Court		
53400	208	Chancery Court	404	
53500	208	Juvenile Court		
53600	208	District Attorney General		
53700	208	Judicial Commissioners	500	
53900	208	Other Administration of Justice	0	
53930	208	Victims Assistance	47	
54110	208	Sheriff's Department	2407	
54210	208	Jail	652	
54220	208	Workhouse	197	
54240	208	Juvenile Services	689	
54310	208	Fire Prevention	402	
54410	208	Civil Defense	455	
54900	208	Other Public Health - 911	44	
55110	208	Local Health Center		
55130	208	Ambulance	2863	
55190	208	Other Local Health	0	
<b>55710</b>	<b>208</b>	<b>Sanitation Management</b>		508
55900	208	Other Public Health	1165	
<b>56700</b>	<b>208</b>	<b>Parks &amp; Fair Boards</b>		
57100	208	Agricultural Extension	500	
57500	208	Soil Conservation		
58300	208	Veteran's Services		
				542
			Reimbursed	
			<b>17,183</b>	
58600	208	Dental Insurance		<b>17,183</b>

# Medical Insurance

			Increase	Decrease
51100	207	County Commission		
51100	207	Beer Board	0	
51300	207	County Executive	66,373	
51500	207	Election Commission	46,678	
51600	207	Register of Deeds	59,406	
51710	207	Development		11,101
51750	207	Codes Compliance	34,778	
51800	207	County Buildings	232,925	
51810	207	Technology	18,219	
51910	207	Preservation of Records		6,552
52300	207	Property Assessor	7,131	
52400	207	County Trustee	67,330	
52500	207	County Clerk	172,704	
52900	207	Other Finance	67,079	
53100	207	Circuit Court	176,376	
53300	207	General Sessions Court	18,918	
53330	207	Drug Court	26,424	
53400	207	Chancery Court	56,408	
53500	207	Juvenile Court	49,180	
53600	207	DA	12,717	
53610	207	Office of Public Defender	7,131	
53930	207	Victims Assistance Programs	45,145	
53900	207	Other Administration of Justice	0	
54110	207	Sheriff's Department	809,792	
54210	207	Jail	432,480	
54220	207	Workhouse	20,020	
54240	207	Juvenile Services	97,365	
54310	207	Fire Prevention	76,133	
54410	207	Emergency Management	31,282	
54610	207	Coroner	1,749	
54900	207	Other Public Safety - 911	128,517	
55110	207	Local Health Center	20,717	
55130	207	Ambulance	579,650	
55190	207	Other Local Health	141	
55710	207	Sanitation Management		142,941
55900	207	Other Public Health	241,418	
56500	207	Library	0	
56700	207	Parks & Fair Boards		115,724
56900	207	Other Social/Soccer		6,145
57100	207	Agricultural Extension	11,815	
57500	207	Soil Conservation	24,366	
58300	207	Veteran's Services		
				282,463
			Reimbursed	
51800	452	Utilities	150,000	
58600	207	Medical Insurance		3,790,367



## Social Security

			Increase	Decrease
51100	201	County Commission	7,927	
51220	201	Beer Board	76	
51300	201	County Executive	24,712	
51500	201	Election Commission	21,103	
51600	201	Register of Deeds	15,667	
51710	201	Development		3,651
51750	201	Codes Compliance	8,724	
51800	201	County Buildings	64,920	
51810	201	Technology	13,719	
51910	201	Preservation of Records		3,722
52300	201	Property Assessor	7,257	
52400	201	County Trustee	22,612	
52500	201	County Clerk	48,928	
52900	201	Other Finance	31,596	
53100	201	Circuit Court	70,386	
53300	201	General Sessions Court	27,559	
53330	201	Drug Court	9,552	
53400	201	Chancery Court	20,252	
53500	201	Juvenile Court	11,495	
53600	201	District Attorney General	2,743	
53610	201	Office of Public Defender	3,089	
53700	201	Judicial Commissioners	7,637	
53910	201	Probation Services	3,687	
53930	201	Victims Assistance	13,641	
54110	201	Sheriff's Department	369,537	
54210	201	Jail	162,539	
54220	201	Workhouse	4,908	
54240	201	Juvenile Services	35,042	
54310	201	Fire Protection	40,387	
54410	201	Civil Defense	13,996	
54610	201	Medical Examiner	2,201	
54900	201	Other Public Safety - 911	58,321	
55110	201	Local Health Center	6,743	
55130	201	Ambulance	257,550	
55190	201	Other Local Health	41	
55710	201	Sanitation Management		79,019
55900	201	Other Public Health	88,277	
56700	201	Parks & Recreation		35,263
56900	201	Soccer		2,882
57100	201	Agricultural Extension	2,249	
57500	201	Soil Conservation	2,962	
58300	201	Veteran's Services	5,504	
				124,538
				Reimbursed
			<b>1,487,539</b>	
58600	201	Employee Benefits - Social Security		<b>1,487,539</b>

## Longevity Pay

			Increase	Decrease
51100	186	County Commission		
51300	186	County Executive	5,900	
51500	186	Election Commission	4,100	
51600	186	Register of Deeds	3,200	
51710	186	Development		700
51750	186	Codes Compliance	3,100	
51800	186	County Buildings	25,000	
51810	186	Technology	2,700	
51910	186	Preservation of Records		1,300
52300	186	Property Assessor		
52400	186	County Trustee	10,500	
52500	186	County Clerk	8,900	
52900	186	Other Finance	4900	
53100	186	Circuit Court	19,800	
53300	186	General Sessions Court	2,800	
53330	186	Drug Court	900	
53400	186	Chancery Court	4,600	
53500	186	Juvenile Court	4,200	
53700	186	Judicial Commissioners	500	
53910	186	Probation Services	2,100	
53930	186	Victim Services	800	
54110	186	Sheriff's Department	63,200	
54210	186	Jail	37,400	
54220	186	Workhouse		
54240	186	Juvenile Services	6,400	
54310	186	Fire Protection	3,700	
54410	186	Civil Defense	5,500	
55110	186	Local Health Center		
54900	186	Other Public Safety - 911	20,300	
55130	186	Ambulance	46,000	
55190	186	Other Local Health		
<b>55710</b>	<b>186</b>	<b>Sanitation Management</b>		<b>18,000</b>
55900	186	Other Public Health	14,600	
<b>56700</b>	<b>186</b>	<b>Parks &amp; Fair Boards</b>		<b>9,400</b>
<b>56900</b>	<b>186</b>	<b>Other Cultural &amp; Recreational</b>		<b>1,500</b>
57100	186	Agricultural Extension	1,700	
57500	186	Soil Conservation		
58300	186	Veteran's Services	600	
			303,400	<b>30,900</b>
				<i>Reimbursed</i>
58600	186	Employee Benefits - Longevity		303,400

# Workman's Compensation

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.009	1,228	
51500	Election Commission	0.012	1,637	
51600	Register of Deeds	0.015	2,046	
<b>51710</b>	<b>Development</b>	<b>0.003</b>		409
51750	Codes Compliance	0.006	818	
51800	County Buildings	0.07	9,549	
51810	Technology	0.009	1,228	
51910	<b>Preservation of Records</b>	<b>0.003</b>		409
52300	Property Assessor	0.027	3,683	
52400	County Trustee	0.009	1,228	
52500	County Clerk	0.045	6,138	
52900	Other Finance	0.006	818	
53100	Circuit Court	0.045	6,138	
53300	General Sessions Court	0.009	1,228	
53330	Drug Court	0.004	546	
53400	Chancery Court	0.018	2,455	
53500	Juvenile Court	0.015	2,046	
53600	District Attorney	0.003	205	
53700	Judicial Commissioners	0.006	818	
53910	Other Administration of Justice	0.003	409	
53930	Victim's Assistance	0.004	546	
54110	Sheriff's Department	0.185	25,236	
54210	Jail	0.121	16,505	
54220	Workhouse	0.003	409	
54240	Juvenile Services	0.046	6,275	
54310	Fire Protection	0.015	2,046	
54410	Emergency Managem.	0.003	409	
54900	Other Public Safety - E911	0.015	2,046	
55110	Local Health Center	0.003	409	
55130	Ambulance	0.146	19,916	
55190	Other Local Health	0.003	409	
<b>55710</b>	<b>Sanitation Management</b>	<b>0.049</b>		6,684
55900	Other Public Health	0.06	8,185	
<b>56700</b>	<b>Parks &amp; Fair Boards</b>	<b>0.021</b>		2,865
57100	Agricultural Extension	0.003	409	
57500	Soil Conservation	0.003	409	
58300	Veteran's Services	0.003	409	
		1		
			125,837	10367
			Reimbursed	

58600-513 Workman's Compensation

136,409

## Life Insurance

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.009	124	
51500	Election Commission	0.012	165	
51600	Register of Deeds	0.015	206	
<b>51710</b>	<b>Development</b>	<b>0.003</b>		41
51750	Codes Compliance	0.006	82	
51800	County Buildings	0.07	961	
51810	Technology	0.009	124	
<b>51910</b>	<b>Preservation of Records</b>	<b>0.003</b>		41
52300	Property Assessor	0.027	371	
52400	County Trustee	0.009	124	
52500	County Clerk	0.045	618	
52900	Other Finance	0.006	82	
53100	Circuit Court	0.045	618	
53300	General Sessions Court	0.009	124	
53330	Drug Court	0.004	55	
53400	Chancery Court	0.018	247	
53500	Juvenile Court	0.015	206	
53600	District Attorney	0.003	41	
53700	Judicial Commissioners	0.006	82	
53900	Other Administration of Justice	0.003	41	
53930	Victims Assistance	0.004	55	
54110	Sheriff's Department	0.185	2,541	
54210	Jail	0.121	1,662	
54220	Workhouse	0.003	41	
54240	Juvenile Services	0.046	632	
54310	Fire Protection	0.015	206	
54410	Emergency Management	0.003		
54900	Other Public Safety	0.015	206	
55110	Local Health Center	0.003	41	
55130	Ambulance	0.146	2,005	
55190	Other Local Health	0.003	41	
<b>55710</b>	<b>Sanitation Management</b>	<b>0.049</b>		673
55900	Other Public Health	0.06	824	
<b>56700</b>	<b>Parks &amp; Fair Boards</b>	<b>0.021</b>		288
57100	Agricultural Extension	0.003	41	
57500	Soil Conservation	0.003	41	
58300	Veteran's Services	0.003	41	
				1044
			12,648	

58600-206 Life Insurance

13,732

## Maintenance & Repair Services - Equipment

			Increase	Decrease
51100	336	County Commission		
51300	336	County Executive		
51500	336	Election Commission	27	
51600	336	Register of Deeds		
51760	336	GIS		
51750	336	Codes Compliance		
51800	336	County Buildings		
51810	336	Technology		
52300	336	Property Assessor		
52400	336	County Trustee		
52500	336	County Clerk		
52900	336	Other Finance		
53100	336	Circuit Court		
53300	336	General Sessions Court		
53400	336	Chancery Court	673	
53500	336	Juvenile Court		
53600	336	District Attorney General		
53700	336	Judicial Commissioners		
53900	336	Other Administration of Justice		
54110	336	Sheriff's Department	11,243	
54120	336	Special Patrols		
54210	336	Jail	21,492	
54220	336	Workhouse		
54240	336	Juvenile Services		
54310	336	Fire Protection	1,251	
54410	336	Civil Defense		
55110	336	Local Health Center		
55130	336	Ambulance	17,207	
55190	336	Other Local Health		
55710	336	Sanitation Management		
55900	336	Other Public Health		
56700	336	Parks & Fair Boards		
57100	336	Agricultural Extension		
57500	336	Soil Conservation		
58300	336	Veteran's Services	51,892	
58900	336	Equipment Repair		51,892
			<b>51,892</b>	<b>51,892</b>

**GASOLINE**

			<b>Increase</b>	<b>Decrease</b>
51100	425	County Commission		
51300	425	County Executive		
51500	425	Election Commission		
51600	425	Register of Deeds		
51750	425	Codes Compliance	1,964	
51800	425	County Buildings	31,284	
51810	425	Technology		
52300	425	Property Assessor	1,638	
52400	425	County Trustee		
52500	425	County Clerk		
52900	425	Other Finance		
53100	425	Circuit Court		
53300	425	General Sessions Cou		
53330	425	Drug Court		
53400	425	Chancery Court		
53500	425	Juvenile Court	437	
53600	425	District Attorney Gener		
53700	425	Judicial Commissioner		
53900	425	Other Administration of Justice		
54110	425	Sheriff's Department	262,042	
54210	425	Jail		
54220	425	Workhouse		
54310	425	Fire Protection	61,668	
54410	425	Civil Defense	15,322	
55110	425	Local Health Center		
55130	425	Ambulance	207,235	
55190	425	Other Local Health		
55900	425	Other Public Health		
57100	425	Agricultural Extension		
57500	425	Soil Conservation		
58300	425	Veteran's Services		
58500	425	Other Agencies	135,350	
		SWS	102,989	
		911	6,533	
		Senior Cit.	299	
		P & R	24,692	
		Planning	242	
		Archives	503	
	<i>Budgeted</i>	<i>Drug Court</i>	92	
58900	425	Miscellaneous - Gasoline		500,000
58900	207	Medical Insurance		216,940
			<b>716,940</b>	<b>716,940</b>

# ADDITIONAL BUDGET AMENDMENTS

6/27/2022

<u>County General</u>			Debit	Credit
101	52500	187 County Clerk - Overtime		100.00
101	52500	189 County Clerk - Other Salaries and Wages	100.00	
101	53700	189 Judicial Commissioners		2,200.00
101	34690	Reserve for Employee Benefits	2,200.00	
101	53700	189 Judicial Commissioners - Other Salaries and Wages	4,900.00	
101	53700	169 Judicial Commissioners - Part-time		4,900.00
101	51300	189 County Mayor - Other Salaries and Wages		13,270.00
101	34690	Reserve for Employee Benefits	13,270.00	
101	53400	189 Chancery Court - Other Salaries and Wages		580.00
101	34690	Reserve for Employee Benefits	580.00	
101	54240	105 Juvenile Services - Supervisor/ Director		116.00
101	54240	160 Juvenile Services - Guards	116.00	
 <u>Archives</u>				
121	51910	169 Preservation of Records - Part-time Personnel		710.00
121	51910	499 Preservation of Records - Other Supplies and Materials	710.00	
 <u>Debt Service</u>				
151	82330	510 Trustee's Commission		70,000.00
151	39000	Fund Balance	70,000.00	



**DATE:** June 24, 2022  
**TO:** Fiscal Review Committee – Board of Commissioners  
**SUBJECT:** Budget Item Transfer Request – June 2022 Meeting

Please allow this to serve as my request to transfer the following:

1. Transfer \$100 – **FROM:** 52500 – 189 - Other Salaries & Wages  
**TO:** 52500 – 187 - Overtime Pay

Thank you....

A handwritten signature in cursive script, reading "Wayne Nabors", written in black ink.

**Wayne Nabors**  
**County Clerk**



The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**NOMINATING COMMITTEE:**

**REPORT OF SPECIAL COMMITTEES:** None

**RESOLUTIONS:** None

**ELECTION OF NOTARIES:**

**MOTION RE: APPROVE THE ELECTION OF NOTARIES**

Commissioner Kim Bradford moved and Commissioner Andrew Donadio seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK  
WAYNE NABORS COUNTY CLERK  
P.O. BOX 220  
COOKEVILLE TN 38503  
Telephone 931-526-7106  
Fax 931-372-8201

Notaries to be elected June 27,2022

---

RHIANNON ALLISON	JOYELLE HUDSON
MELINDA A AYERS	KIMBERLY A KIRBY
ANDREW WESLEY BULLINGTON	BARBARA A MARINO
JEREMY JUDD BULLINGTON	CHARLENE MCCLAIN
BLANCA C CAMACHO	CATHY LYNN MCCLAIN
MAKAYLA CARTER	STEFANIE MCMULLEN
ERIN CONNER	CHRISTY MINNEAR
WALTER K CRAWFORD JR	SUE B PARKER
TRACEY B DAILEY	TABITHA K RICE
C B DAVIS	AMBER SCHLATTER
RYAN EDWARDS	LISA SCOTT SCREETON
TAMMY G FLATT	MYRA S SHOEMAKE
AMBER FLYNN	STEPHEN SIMMONS
TERESA C GILBERT	KAYLA STAFFORD
TYLER K GREENE	MARY ANN STELLY
BILLIE GROGAN	KELLY SULLIVAN
A H HALL	SHAWN TANKERSLEY
REBECCA HARGROVE SMITH	CONETHIA TURNER
BETTY J HARKINS	

The Chairman asked for discussion on the motion. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Theresa Tayes  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSENT:

Jimmy Neal

The Clerk announced that twenty-three (23) voted for, zero (0) voted against, zero (0) abstained, and one (1) absent. The motion carried.

**OTHER NEW BUSINESS:**

**MOTION RE: RATIFICATION OF RANDY PORTER'S REAPPOINTMENTS TO THE INSURANCE COMMITTEE FOR 2 YEAR TERMS EXPIRING MAY 2024 AS FOLLOWS:**

**CHRIS CASSETTY  
TOMMY COPELAND  
BEN RODGERS**

Commissioner Kim Bradford moved and Commissioner Jim Martin seconded the motion for the ratification of Randy Porter's reappointments to the Insurance Committee for 2 year terms expiring May 2024.

Chris Cassetty  
Tommy Copeland  
Ben Rodgers

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: HEAR FROM COUNTY MAYOR PORTER WITH AN UPDATE ON  
ARP FUNDS AND PROJECTS**

Commissioner Kim Bradford moved and Commissioner Jim Martin seconded the motion that the \$10 Million loss from the ARP Funds be transferred to County General Fund per County Audit.

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: TO ALLOW COUNTY MAYOR RANDY PORTER TO PROCEED WITH  
THE LOW BIDDER ON THE DIRT WORK ON THE NEW FAIRGROUNDS  
PROPERTY – NOT TO EXCEED \$6.5 MILLION – THE FUNDING IS BUDGETED IN  
CAPITAL PROJECTS**

Commissioner Andrew Donadio moved and Commissioner Jim Martin seconded the motion to allow Mayor Randy Porter to proceed with the low bidder on the dirt work on the new Fairgrounds Property – not to exceed \$6.5 Million – the funding is budgeted in Capital Projects.

The Chairman asked for discussion on the motion. There was discussion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Jonathan A D Williams  
Kevin Christopher  
Sam Sandlin  
Jim Martin  
Jerry Ford  
Jordan Iwanyszyn  
Jerry Roberson  
Cindy Adams  
Bobby Williams  
Chris Cassetty  
Adam Johnson

Andrew Donadio  
Grover N Bennett Jr.  
Danny Holmes  
Ben Rodgers  
Dale Moss  
Kim Bradford  
Joe Iwanyszyn  
Darren Wilson  
Kathy Dunn  
Cathy Reel  
Mike Atwood

ABSTAINED:

Theresa Tayes

ABSENT:

Jimmy Neal

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, one (1) abstained, and one (1) absent. The motion carried.

## **ANNOUNCEMENTS AND STATEMENTS**

### **MOTION RE: ADJOURN**

Meeting was adjourned by Chairman Mike Atwood.



## **Fiscal Review\Planning Meeting Items**

**Purchasing Resolution** – the state is requiring us to pass this again for the CDBG grant we are receiving for the new fire truck. The Commission passed a similar one back in 2016, but they are requiring it to be passed again.

**Wilson Property** – the City of Cookeville is asking us to jointly purchase Map 64 Parcel 71 known as 3429 Lee Seminary Rd which borders the Highland's Business Park. The county's share would be \$450,000, which we have in the Industrial Economic Development Fund. This parcel would be a great addition to the park and also gives us first right of refusal on a much larger tract right beside of it. I will have a Powerpoint presentation at the meeting. The city has already approved the purchase.

**ARP Budget Amendments** – audit is asking us to go ahead and do the budget amendments to move the 10 million we took as revenue loss out of the 127 fund and into capital projects where we will be doing all the projects. Those are on your list of budget amendments.

**Fiscal Year Closeout** – with the end of the year closeout, there are lots of budget and GASB amendments. Some of those cannot be completed until we post all the purchase orders and payroll at the end of this week. We will be bringing a list of those to the meeting Monday night.

PUTNAM COUNTY COMMISSION, PUTNAM COUNTY, TENN.

### \*\*\*FISCAL REVIEW\*\*\*

— Roll Call —

## Abstain

**Absent**

## Present

**COMMISSIONER**

**JONATHAN A.D. WILLIAMS - 239-2698**  
**561 Rockwell Dr. Cookeville, 38506**

**JIM MARTIN – 319-9376**  
**1430 Jamestown Court, Cookleville, 38501**

**JERRY FORD – 284-8296**  
**2228 Massa Avenue, Cookeville, 38501**

**JERRY ROBERSON – 349-6431**  
**8799 Monterey Hwy, Monterey 38574**

**CINDY ADAMS – 303-8525**  
**909 Riverbend Dr., Cookeville, 38506**

**CHRIS CASSETTY -- 260-6851**  
**317 Ridgedale Dr., Cookeville, TN 38501**

**ANDREW (AJ) DONADIO - 854-6231**  
**910 Franklin Ct., Cookeville, 38506**

**BEN RODGERS – 510-6902**  
**1655 Turkey Hollow Rd, Baxter, 38544**

**JIMMY NEAL – 260-0143**  
**204 W MINSTER DR, Baxter, 38544**

**JOE IWANYSZYN - 260-9671**  
**2061 Foster Circle, Cookeville, 38501**

**DARREN WILSON - 260-5599**  
**820 Cindy Dr., Cookeville, 38506**

**MIKE ATWOOD – 783-0123**  
**1002 Plantation Drive N., Cookeville, 38506**

**DO ANY OF YOU WISH TO CHANGE YOUR VOTE?**

**TOTAL**

1

11

## 11) PRESENT

(1) ABSENT

## FISCAL REVIEW COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Mayor

DATE: June 21, 2022

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on Monday, June 27, 2022, at 5:30 PM MEETING TO BE HELD AT THE COURTHOUSE.

1. Consider approval of budget amendments to the County General Fund. *Adams - Wilson Af*
2. Consider approval of budget amendments to the Solid Waste Fund. *Adams - Wilson Af*
3. Consider approval of budget amendments to the American Rescue Plan Fund. *Martin Af*
4. Consider approval of budget amendments to the Capital Projects Fund. *Adams - Donadio Af*
5. Consider approval of budget amendments to the Road Department Fund. *Adams - Donadio Af*
6. Consider approval of budget amendments to the General Purpose School Fund. *Donadio Adams Af*
7. Consider approval of budget amendments to the School Nutrition Fund. *Adams - Wilson Af*
8. Consider approval for the Putnam County Emergency Services to write off uncollectable debt in the amount of \$682,408.30. *Adams - Rodgers Af*
9. Consider approval for the Solid Waste Department to write off uncollectable debt in the amount of \$809.27. *Donadio - Martin Af*
10. Consider the joint purchase with the City of Cookeville, Map 64, parcel 71, 3429 Lee Seminary Rd, known as the Vernon Wilson property which joins the Highland's Industrial Park. *Af Martin - Atwood*
11. Consider approval of a resolution required by the state to receive CDBG Grant for a fire truck. *Wilson - Adams - Af*
12. Consider approval of the consideration of GASB34 amendments, as well as any clean up amendments in order to properly close out the fiscal year. (Hand delivered Monday Night) *Donadio - Martin Af*
13. Any other business that needs to be reviewed by the Fiscal Review Committee.



**\*\*\*PLANNING COMMITTEE\*\*\***

6-27-22

ALL 12 PRESENT

## PLANNING COMMITTEE MEETING

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Mayor

DATE: June 21, 2022

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, June 27, 2022 IMMEDIATELY AFTER FISCAL REVIEW COMMITTEE MEETING TO BE HELD AT THE COURTHOUSE.

- (County Portion)
1. Consider recommendations from the Road Committee regarding (Rex Pearson Road) and Cane Creek Road. *Tayes - Bradford Af*  
*Speed Limit - 35mph - Mess Bradford Af*
  2. Consider request from the Sheriff's Department to declare items as surplus and to sell via Internet/Public Auction. *Helmer - Tayes Af*
  3. Any other business that needs to be reviewed by the Planning Committee.
- ③ PCSO GRANT - *Jordan Inman -*  
*W/Resolution - Bradford Af*